



**SEVERN SOUND ENVIRONMENTAL ASSOCIATION
JOINT MUNICIPAL SERVICES BOARD
2011 FIRST QUARTERLY MEETING 2010
April 21, 2011
Town of Midland Council Chambers
Dominion Avenue
Midland, ON**

Minutes

Present	Councillor Bob Jeffery Councillor Dave Ritchie Deputy Mayor Ralph Hough Councillor Kelly Meyer Councillor Paul Wiancko Councillor Perry Ritchie Mayor Ray Millar Deputy Mayor Pat Marion Councillor Andrew Hill Ron Stevens Keith Sherman Gail Marchildon	SSEA Chair/Town of Midland Township of Tay Township of Oro-Medonte Township of Oro-Medonte Township of Georgian Bay Township of Springwater Township of Tiny Town of Penetanguishene City of Orillia Councillor Township of Severn SSEA ED SSEA OM
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1. WELCOME

Bob Jeffery welcomed the SSEA board. 9:05 AM

2. DECLARATION OF PECUNIARY INTEREST

None.

3. ADOPTION OF THE AGENDA

MOTION:

To adopt the agenda of the 1st Quarterly SSEA Meeting with amendments.

Moved by Ray Millar; seconded by Pat Marion; Carried.

5.1 REVIEW OF PAST MINUTES

MOTION: To approve the minutes of the January 21, 2011 meeting of the SSEA. Moved by Ralph Hough, seconded by Dave Ritchie; Carried.

5.2 REVIEW OF PAST MINUTES

Motion: To approve previous nomination of Ron Stevens as Vice Chair to the SSEA Board. Ron pleased to accept nomination.

Moved by; Ralph Hough; seconded by Pat Marion.
Carried.

6. Sustainability Plan Update

Keith Sherman gave a brief report on the SSEA Sustainability Plan. Requests to municipalities for funding are almost complete with eight of the nine partner municipalities in budget. Springwater Township is reconsidering. Concerns were voiced regarding funding commitments and the ability to proceed with the governance plan if not all Municipalities buy into the Sustainability Plan Implementation. Chair Jeffery commented that with the changes of Councils following the election, new Council members may not have the background on past commitments from the municipalities to the sustainability process in Severn Sound.

Keith Sherman announced that Diego Bolanos is the successful candidate for the co-op intern position for the Sustainability Project, Diego will begin his position in May. The costs are completely covered by Western University and NSCFDC.

7. SSEA Watershed Issues:

Keith presented the Severn Sound Watershed map to demonstrate to the Board how SSEA surveys pertain to each municipality. SSEA has also done work outside the watershed area when requested, (e.g. survey of Lake Couchiching with funding partnerships from Township of Ramara, Severn, City of Orillia and Chippiwias of Rama; McLean Lake Survey with funding from Township of Severn) SSEA completed field work for in-land lake surveys of Orr Lake and Little Lake (Midland) in 2010. Field work on Farlain Lake Survey is funded by Tiny Township for 2011.

Municipalities will face watershed and sub-watershed challenges with implementing Source Water Protection considering that some municipal water supplies draw water from neighbouring municipalities.

The SSEA is a Source Protection Authority for our area. SSEA will have certain responsibilities under the Clean Water Act but each municipality will have to decide how they will implement the Source Protection Plan within their own boundaries. Cooperation between the municipalities will be required in order to fully protect water supplies. Consideration of inter-municipal agreements or arrangements through SSEA to deal with implementing the Source Protection Plan will be necessary. This may include consideration of a Risk Management Official under the Clean Water Act. This person will have to be trained by the MOE on how to

assess Risk Management Plans submitted by landowners. Options include: adding responsibilities to existing Building Officials, additional municipal staff, sharing staff between municipalities or contracting additional staff in SSEA. **Action:** Keith will get the information to the board on the Clean Water Act and their responsibilities.

In areas not addressed by the Source Protection Plan additional strategies to protect groundwater resources may be required. SSEA is already participating in elements of groundwater management (PGMN, Well Aware) that will complement the Source Protection Plan. A Conservation Authority to the south of us is proposing a Ground Water Management Plan that is separate from Source Water Protection. This plan, if implemented in our watershed, would be a needless duplication of effort. Chair Jeffery expressed concern over involvement of CAs in the Severn Sound watershed and suggested further action be taken to explore these concerns. In future, there may be pressure on the municipalities in the Severn Sound area to commit to a Conservation Authority. This pressure will undermine the effectiveness of SSEA in supporting the Municipal partners.

Ralph Hough asked for input from others as to their process and funding considerations with Septic re-inspections. Dave Ritchie indicated that Tay Township retained C.C. Tatham and Associates to conduct the septic re-inspections in a similar manner to Tiny Township. Ray told the Board if anyone has any more questions regarding septic re-inspections to contact him.

8. First Quarterly report for 2011

Keith Sherman presented the First Quarterly report for 2011, noting that the final balance for the 2010 year is a slight deficit of \$1,195.00.

MOTION: To approve the First Quarter Financial Report.
Moved by Ray Millar; seconded by Perry Ritchie. Carried.

Keith also presented the First Quarter Cheque Register and Revenue Forecast for 2011. Received for information.

Staff Payroll Budget:

Keith presented a report on SSEA staff payroll budget increase of a 2.5 % for each of the next 3 years beginning January 2011. The SSEA has been in line with the Town of Midland's council approved payroll model for the past 13 years which included a wage freeze for the past two years.

Motion: To approve the SSEA staff payroll increase as reported.
Moved by; Ron Stevens, seconded by Dave Ritchie. Carried.

2011 SSEA Charges:

Defer to next meeting. **Action:** Keith will prepare a report for the next quarterly meeting

9. OTHER BUSINESS:

Keith Sherman provided a brief update on the 2011 Tree Distribution.

- Six municipalities participating.
- 7,700 seedlings to be distributed.
- Distribution date is April 30th.
- May 5th will be the SSEA Tree Plant at Hewitt's farm in Warminster, board members are encouraged to participate.

10. ADJOURNMENT AND NEXT MEETING.

Updated Assessment Report Special Meeting:

The SSSPA will hold a special meeting to endorse the UAR on June 21, 2011 at 9:00 am.

The 2nd Quarterly meeting will be held on July 21, 2011 at Midland Council Chambers.

MOTION: To adjourn the meeting. Moved by Kelly Meyer, seconded by Ralph Hough; Carried.