



**SEVERN SOUND ENVIRONMENTAL ASSOCIATION
JOINT MUNICIPAL SERVICES BOARD
Town of Midland Council Chambers**

Approved Special Meeting Minutes

Tuesday, September 27, 2011 Town

Present	Councillor Bob Jeffery Deputy Mayor Ralph Hough Councillor Andrew Hill Councillor Kelly Meyer Mayor Ray Miller Councillor David Ritchie Councillor Perry Ritchie Councillor Ron Stevens Councillor Paul Wiancko Keith Sherman Gail Marchildon	SSEA Chair/Town of Midland Township of Oro-Medonte City of Orillia Township of Oro-Medonte Township of Tiny Township of Tay Township of Springwater Township of Severn Township of Georgian Bay SSEA ED SSEA OM
Guest	Knox Henry	Henry Dispute Solutions Inc
Regrets:	Deputy Mayor Pat Marion Robin Dunn	Town of Penetanguishene Township of Oro-Medonte

- 1. WELCOME AND CALL TO ORDER**
Chair Bob Jeffery called the meeting to order at 3:07 PM.
- 2. ADOPTION OF THE AGENDA**
MOTION: To adopt the agenda of the Special Meeting.
Moved by; Ron Stevens, seconded by; Paul Wiancko. Carried.
- 3. REPORT ON ORO-MEDONTE SERVICE DELIVERY MOU**

Keith Sherman summarized the Staff Report on the Tri Party MOU (copy attached).

Ralph Hough provided a history and background to the Board regarding the Oro-Medonte, Severn Sound Environmental Association and NVCA MOU.

Motion: That Board of Directors approve, in-principal, entering into the Tri- party MOU Agreement between the Township of Oro-Medonte, Severn Sound Environmental Association and Nottawasaga Valley Conservation Authority provided the eight recommendations are addressed. (see below).

Moved by Ron Steven, Seconded by Dave Ritchie. Carried:

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1. That all three parties agree to enter into the MOU
 2. That mediation costs to SSEA (MOU Draft 14, Sec. H sub sec.3) shall not exceed \$2,000 in any year.
 3. That the scope of pre-development consultation consists of the initial meeting(s) to identify issues and study requirements and will not include costs of detailed development and study reviews on behalf of the Township.
 4. That the costs for the services provided by SSEA in Appendix 1 of the MOU are understood to be estimated values “using 2011 as an example” and that the municipality recognizes that the only direct cost to the Township of Oro-Medonte in this example is the “Administration/Operations” item.
 5. That SSEA data that is identified as unique and is available for transfer (Appendix 2) is included in the MOU. Normally, data shall only be available at project completion. Provision of data prior to reporting will require special, additional costs from the party requesting the data.
 6. That the intention of Appendix 2 is to list data that is unique. The current list as drafted is inaccurate and commits to share data that is not likely to be available for sharing amongst the parties.
 7. That the footnote in Appendix 1 suggesting that the Township of Oro-Medonte approval is required for any additional programs and services be clarified to say that Township approval is only required for those additional programs creating additional costs to the Township.
 8. That it be clearly stated in footnote 4 of Appendix 1 that the “base deduction for NVCA Levy for SSEA Service delivery” is a tool for estimating the deduction only and is not a limit on the actual costs of the SSEA Programs.

4. OTHER BUSINESS

Dave Ritchie asked Keith Sherman if the SSEA is charging a fee for the requests that come in from legal firms regarding the sale or purchase of a property in the Severn Sound area. Keith explained to the board that the SSEA is in the process of carefully considering all requests logistically, legally and environmentally, and our fee schedule. While SSEA does not issue Letters of Clearance, we are not involved in permitting. We do however provide comment on environmental issues such as wetlands and contamination of soils. If the SSEA were to comment, we would have documentation for verification.

Dave Ritchie also asked about who was taking care of the Source Water Stewardship portion of Oro-Medonte. Keith Sherman responded by reiterating that all Source Water Projects and Stewardship Programs are based on the true watershed boundaries and that the SSEA is the Source Protection Authority for the entire Severn Sound watershed area including the Seven Sound portion of Oro-Medonte.

5. ADJOURNMENT AND NEXT MEETING

MOTION: To adjourn the meeting Moved by Andrew Hill, seconded by Ray Millar. Carried.

Next Meeting of the SSEA Board will be held on October 20, 2011 at the Town of Midland Council Chambers starting at 10:00 following the Severn Sound SPA Meeting..



**SEVERN SOUND ENVIRONMENTAL ASSOCIATION
STAFF REPORT
Special Meeting September 27, 2011**

TO: Severn Sound Environmental Association
Joint Municipal Services Board

FROM: Keith Sherman
Executive Director, Severn Sound Environmental
Association

DATE: September 27, 2011

SUBJECT: Report to SSEA on the Tri-party MOU between the
Township of Oro-Medonte, NVCA and SSEA for service
delivery in the portion of the Township within the Severn
Sound watershed.

RECOMMENDATION:

While SSEA continues to be committed to the process of developing the MOU to ensure the efficient delivery of services to the portion of the Township of Oro-Medonte within the Severn Sound Watershed, the SSEA remains concerned that the following issues should be addressed in the MOU.

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1. That all three parties agree to enter into the MOU
 2. That mediation costs to SSEA (MOU Draft 14, Sec. H sub sec.3) shall not exceed \$2,000 in any year.
 3. That the scope of pre-development consultation consists of the initial meeting(s) to identify issues and study requirements and will not include costs of detailed development and study reviews on behalf of the Township.
 4. That the costs for the services provided by SSEA in Appendix 1 of the MOU are understood to be estimated values "using 2011 as an example" and that the municipality recognizes that the only direct cost to the Township of Oro-Medonte in this example is the "Administration/Operations" item.
 5. That SSEA data that is identified as unique and is available for transfer (Appendix 2) is included in the MOU. Normally, data shall only be available at project completion. Provision of data prior to reporting will require special, additional costs from the party requesting the data.
 6. That the intention of Appendix 2 is to list data that is unique. The current list as drafted is inaccurate and commits to share data that is not likely to be available for sharing amongst the parties.
 7. That the footnote in Appendix 1 suggesting that the Township of Oro-Medonte approval is required for any additional programs and services be

clarified to say that Township approval is only required for those additional programs creating additional costs to the Township.

- 8. That it be clearly stated in footnote 4 of Appendix 1 that the “base deduction for NVCA Levy for SSEA Service delivery” is a tool for estimating the deduction only and is not a limit on the actual costs of the SSEA Programs.**
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Purpose of Staff Report:

The purpose of this Staff Report is to inform the Severn Sound Environmental Association Joint Municipal Services Board of Directors that the Updated Draft of the Tri-party MOU between the Township of Oro-Medonte, NVCA and SSEA for the portion of Severn Sound watershed in Oro-Medonte has been revised for your consideration and that the SSEA consider entering into the MOU..

Background:

In 2003, the Township of Oro-Medonte agreed to expand the area of jurisdiction of the Nottawasaga Valley Conservation Authority (NVCA) to include the portion of the Township draining to Severn Sound (approximately 52% of the Township area). During the discussions between the Conservation Authorities and the Township for this expansion (2001-2003), the SSEA was not consulted but rather informed of the Township’s intention. At that time a draft Memorandum of Understanding was provided to SSEA from NVCA for comment. The draft MOU essentially indicated that NVCA would take the lead in many services in the Severn Sound portion of the Township including those that SSEA was providing (especially rural programs, environmental monitoring and reporting, and plan input and review). No action was taken on the MOU at that time.

Since the start of the SSEA in 1997, the Township of Oro-Medonte has been a municipal partner and we wish to continue the mutually beneficial support and excellent working relationship with the Township. More recently, the Township has attempted to determine the cost of programs and services provided by NVCA within the portion of the Township draining to Severn Sound and compare this to the general levy of the Conservation Authority apportioned by these lands. SSEA continued to provide the Township with information each year on our activities as they specifically benefited the Township as part of our approach for budget. With each budget approach, the Township Council continued to support the SSEA including the 2011 budget request. The Township has reconfirmed their commitment to the SSEA Agreement with the passing of By-law No. 2010-203.

Starting in late 2008, the Township went through a public process of considering service delivery options for the Severn Sound portion of the Township. The SSEA committed in-principle to sign the version of the MOU in September 2010 provided the Township continue membership in the SSEA (see Report to SSEA Board September 22, 2010 and motion passed at that meeting). In the fall of 2010, the NVCA were advised by their legal council not to sign the agreement.

In early 2011, the Township retained the services of a facilitator (Knox Henry) who worked with the three parties on a series of versions of a revised MOU. Comments were sent back and forth with revisions. We now have a draft MOU with three

appendices (version 14, SEE ATTACHED). The benefits of taking part in the discussions to develop the MOU to the SSEA include the clarification of our role in serving the Township and the progress in recognition of the shared responsibility in serving the Township.

Current Status

The CAO of the Township of Oro-Medonte requested that both NVCA and SSEA consider the latest draft and take it to their respective Boards for approval in-principle prior to the consideration of the MOU at the next Council Meeting of the Township of Oro-Medonte (September 28, 2011).

The outstanding concerns with the current version of the MOU have been expressed in discussions during development of the MOU. The concerns represented include the concerns raised by the SSEA legal counsel. They include the following.

1. That all three parties agree to enter into the MOU
2. That mediation costs to SSEA (**MOU Draft 14, Sec. H sub sec.3**) shall not exceed \$2,000 in any year.
3. That the scope of pre-development consultation consists of the initial meeting(s) to identify issues and study requirements and will not include costs of detailed development and study reviews on behalf of the Township.
4. That the costs for the services provided by SSEA in Appendix 1 of the MOU are understood to be estimated values “using 2011 as an example” and that the municipality recognizes that the only direct cost to the Township of Oro-Medonte in this example is the “Administration/Operations” item.
5. That SSEA data that is identified as unique and is available for transfer (Appendix 2) is included in the MOU. Normally, data shall only be available at project completion. Provision of data prior to reporting will require special, additional costs from the party requesting the data.
6. That the intention of Appendix 2 is to list data that is unique. The current list is inaccurate and promises data that is not likely to be available for sharing amongst the parties.
7. That the footnote in Appendix 1 suggesting that the Township of Oro-Medonte approval is required for any additional programs and services be clarified to say that Township approval is only required for those additional programs creating additional costs to the Township.
8. That it be clearly stated in footnote 4 of Appendix 1 that the “base deduction for NVCA Levy for SSEA Service delivery” is a tool for estimating the deduction only and is not a limit on the actual costs of the SSEA Programs.

Analysis

The SSEA Letter of Agreement lays out the budget forecast over the next few years for municipal revenues including the Township of Oro-Medonte. The Township is committed to the SSEA Agreement. Many of the services that benefit the Township of Oro-Medonte, and all of our municipal partners, are watershed-wide programs for which SSEA has arranged partner support (monitoring of streams, ground water, rainfall, flow, stewardship). They are of benefit to all municipalities as well as our project partners. The SSEA has a vested interest in supporting all of our municipal partners in providing cost effective environmental services.

SSEA has a proven track record for providing these services in the portion of the Township of Oro-Medonte within the Severn Sound Watershed.

The data sharing aspects of the MOU represent work for SSEA staff of sharing unique data sources that are in hand and would not require a special project. If data is required that is over and above what we would normally do for maintenance of our data bases, then the work should be considered a special project. The Township would be given an estimate of what it would cost to arrange for datasets to be prepared and shared if necessary.

The SSEA Board is being asked approve in-principle entering into the MOU.

Prepared by: Keith Sherman, Executive Director, Severn Sound Environmental Association.

Keith Sherman
Executive Director, SSEA

Bob Jeffery
SSEA, Chair

Memorandum of Understanding ("MOU") – Draft 14 (revision Sept 15 11)

Between:

The Corporation of the Township of Oro-Medonte ("the Township")
and
the Nottawasaga Valley Conservation Authority ("the NVCA")
and
the Severn Sound Environmental Association ("the SSEA")

- a. **WHEREAS** the area of jurisdiction of the NVCA was expanded in 2003 to include portions of land in the Township that are located within the Severn Sound Watershed;
- b. **AND WHEREAS** the Township is a member of the NVCA, whose mission is

"working together with its member municipalities to value, protect, enhance and restore our watershed resources, for a healthy sustainable future"
- c. **AND WHEREAS** the Township is a member of the SSEA, whose mission is

"to work closely with its Watershed Municipalities and other agency partners to sustain the environmental quality and to ensure the continued protection of the Severn Sound Watershed through its wise stewardship"
- d. **AND WHEREAS** the Township, the NVCA, and the SSEA (hereafter "the Parties") recognize that environmental services must be provided in a cost-effective, timely manner to provide continued protection of the environment, while at the same time ensuring that there is no duplication of efforts between the Parties and that funds expended to all of the environmental programs are reviewable by the Township, as per Appendix 3;
- e. **AND WHEREAS** the Township, the NVCA, and the SSEA have been working on a tripartite Memorandum of Understanding ("MOU") for the delivery of environmental services within the Severn Sound Watershed of Oro-Medonte in the best interest of the protection of the environment, and the effective utilization of staff and resources;
- f. **AND WHEREAS** each Party to this MOU acknowledges their full endorsement of the MOU, through the execution of this MOU to be bound by its terms and conditions, in order to maintain the integrity and accountability of this document to the collective and singular benefit of each Party;
- g. **AND WHEREAS** each Party to this MOU possesses a desire to encourage a long-lasting agreement amongst themselves, and as a model of co-operation;
- h. **NOW THEREFORE** the Parties agree to work together to provide effective and efficient environmental program/services within the Severn Sound Watershed as outlined in this MOU as follows:
 - 1. Appendix 1 of this MOU identifies the services and programs which are to be provided by the NVCA, and the SSEA, within the Severn Sound Watershed in the Township and funded and/or partially funded by the Township.
 - 2. The Parties agree to share data with each other as per the data sharing protocol (as set out in Appendix 2), to facilitate the efficient provision of services.
 - 3. The Parties agree to work together in a co-operative approach and to make all reasonable efforts to resolve any substantive disputes arising from this MOU between themselves informally and amicably. Should any

dispute arise that is not resolved within 30 days, then the Parties will agree to have the Township of Oro-Medonte make arrangements to facilitate resolution of the dispute through the retention of a mediator, acceptable to all three Parties, whose fees shall be equally shared by the three Parties. Further, the Parties agree that the balance of the terms of the MOU will continue in full force and effect pending the resolution of the dispute.

4. The Parties agree to participate in pre-development consultation, if required, between the three Parties to this MOU and the developer, applicant, resident, or any other Party, to consider planning applications, municipal planning processes (i.e., official plan reviews, secondary plans etc.), as necessary. The Township will provide the co-ordination of all required pre-development consultation meetings for planning applications, as necessary, once a request from a landowner/applicant/developer is received.
5. The Parties agree that the delivery of programs and services identified in Appendix 1 will be reviewed on an annual basis among the three Parties to ensure the intent of the MOU is being satisfied.
6. Any Party to this MOU may terminate this MOU, upon provision of a minimum of eleven (11) month's written notice to the other Parties, such notice to be received no later than January 31, and such termination to take effect on January 1 of the following year. All financial obligations and provided services will remain in effect until the termination date. Further, each Party agrees that all relevant watershed data and/or records within its control will be provided to the other Parties in a timely fashion prior to the termination date to enable an orderly transition of any and all responsibilities under this MOU and, all of this data/or records must be provided no later than the termination date. Notwithstanding this section, it is recognized that data and/or records of work in progress may not be immediately available upon completion, in which case the relevant data shall be provided in a timely manner as agreed to by all Parties.
7. This MOU comes into effect on the date of signing of the MOU by all Parties and continues in force and effect until December 31, 2013 and may be automatically extended for a maximum of three (3) years upon the written consent of all Parties, on the same terms and conditions contained herein, at the discretion of the Township, the NVCA, and the SSEA until terminated, or amended, by any Party in accordance with subsection 6 immediately preceding herein.
8. Notwithstanding sections 6 and 7, this MOU may be reviewed at the request of any Party at any other time. Any amendment to this MOU shall be made only with the consent of all Parties and any such amendments shall be in writing.
9. It is recognized that special projects may require a longer period of time to complete some of the associated works for the project and, this time period could be longer than the term of this MOU. These special projects shall require a separate Agreement between the Parties to cover the extended term of the project and require the support of the relevant Parties.
10. Nothing in this MOU shall be construed so as to prevent any Party from performing their statutory or contractual obligations, under any applicable legislation, such as the *Planning Act*, the *Conservation Authorities Act*, the *Municipal Act*, etc.
11. The annual review referenced in Item 5 above, will be prepared by the Township staff utilizing the attached report template (Appendix 3 -- Township Annual Report Submission). The NVCA and the SSEA will provide a year-end summary to the Township staff that outlines the current status of all programs and projects within the Severn Sound Watershed, and the associated costs including staffing involved in each program/project. This project status/summary report is to be submitted to the Township no later than December 1st of each year.

THIS MEMORANDUM OF UNDERSTANDING is dated this day of , 2011.

THE CORPORATION OF THE TOWNSHIP OF ORO-MEDONTE

Mayor

Clerk

THE NOTTAWASAGA VALLEY CONSERVATION AUTHORITY

CAO/Secretary-Treasurer

Chair

THE SEVERN SOUND ENVIRONMENTAL ASSOCIATION

Executive Director

Chair

Appendix 1 -- Service & Program Delivery & Funding Protocol

Appendix 2 -- Data Sharing Protocol

Appendix 3 -- Township Annual Report Submission

Appendix I Draft August 4, 2011

Appendix 1 – Program and Service Delivery and Funding

<u>Program/Service Delivered</u>	<u>Actual Costs or % Apportionment</u>
NVCA	Levy \$ 71,848 as per CA Act minus \$ 29,490 (to reflect services delivered by SSEA see Notes 2,3,4 below)
Planning Services and Regulations including: <ul style="list-style-type: none"> - Ecological/Natural heritage technical support - Engineering and Hydrogeological support - Fisheries Habitat protection including DFO agreement - NVCA regulation/permits, Section 29 implementation - Plan review, Natural hazard Prov. Lead and Natural heritage commenting plan review agency - NVCA strategic planning coordination e.g. Watershed Plan 	\$ 40,611
Flood and Erosion Program	\$ 10,028
Administration/Operations including: <ul style="list-style-type: none"> - IT and GIS systems support - Annual Audit, Insurance - Governance, Section 28 Hearing Board - Office infrastructure (light, heat, phones, amortization etc) - Vehicle and Equipment 	\$ 15,197
CA Land Management	\$ 7810
Education and Communication Services	\$ 3202
SSEA	
Stewardship & Forestry	Tree distribution 2011 - \$1,460 of \$10,500 watershed program; Natural Shorelines in SS Approx. 30% of \$1,040 watershed program; Ont. Drinking Water Stewardship Pgm (ODWSP) 2011/2012 Approx. 20% of \$64,369 watershed pgm for promotion (approx. 80% for sal&ben) + \$189,644 (more avail) for project grants on first come first serve basis.
Environmental Monitoring	Trib monitoring Approx. 30% of \$35,000 watershed program;

Appendix I Draft August 4, 2011

	PGMN approx. 60% of 70,000 watershed pgm; benthos/temperature Approx 30% of \$35,000 watershed pgm
Administration/Operations	2011 - \$29,490 – only direct cost to O-M
Source Protection	Source Water Protection Technical Approx. 30% of \$400K
Water Services –Healthy Waters/Streams, Water Quality	Well Aware 2011 \$6,150 of \$11,850 watershed program; Tree Planting 2011 \$316 of \$5,200 watershed program

- Notes:
1. Additional programs/services not identified above are required to be endorsed by Council and NVCA and/or SSEA under separate agreement. Example: Floodline study for Coldwater River, Bass Lake Water Quality Update.
 2. NVCA costs to be equal to NVCA levy as per CA Act, less the amount provided for services identified in Appendix 1 and now being delivered by SSEA. The total NVCA levy to Oro-Medonte is \$149,026, as per CA Act (2011) with approx. 68% of levy covering the Severn Sound watershed portion (being \$101,338) minus \$29,490 SSEA service delivery offset giving an NVCA O-M Severn portion levy of \$71,848.
 3. Initial Cost for SSEA programs/services based on Oro-Medonte SSEA 2011 budget allocation of \$ 29,490.00 that is to be deducted by NVCA from the NVCA's Township of Oro-Medonte Levy Contribution representing the estimated value of Stewardship, Forestry, and Monitoring Programs now being provided by SSEA.
 4. \$ 29,490 (base deduction for SSEA service delivery) to increase on annual basis consistent with % NVCA levy increase
 5. Alterations to services provided require mutual agreement.
 6. SSEA Annual Invoicing to be reviewed during Oro-Medonte Annual Budget in accordance with the Letter of Agreement signed March 26, 2009.

Appendix 2 – Data Sharing Protocol

This appendix identifies the specific data layers that are unique to either the Nottawasaga Valley Conservation Authority (NVCA) or the Severn Sound Environmental Association (SSEA) as they relate to the lands within the Township of Oro-Medonte (Severn Sound watershed).

In addition to the data sets identified below unique to either the SSEA or NVCA, there are data sets that are maintained by the Ministry of the Environment for Provincial programs (PWQMN and PGMN), or the OGDE data sets of the Province (such as NRVIS data sets), or the County of Simcoe. These data sets are available currently to all parties and therefore are not identified in this appendix.

The parties may be bound through data sharing agreements with the Province, County of Simcoe, and others which would place limits on their ability to transfer specific data. Source Water Protection data for the Severn Sound SPA portion of the Township is being collected and shared for Source Water Protection purposes as data sharing agreements allow. The parties are bound by Freedom of Information and Privacy Act requirements.

The following layers are considered unique.

NVCA	SSEA
NVCA Watercourses (including stream temperature)	
NVCA Land Use	Agricultural crop system available from SSEA land use layer (derived from SSEA survey and other sources, 2001 FY)
2008 Land use Draft2	
DTM Data	
DEM Data 2m Contours	
Slope Grid	
Hillshade	
ArcHydro Network	SSEA Base Flow

Appendix II SSEA DRAFT Aug 4, 2011

Flow accumulation Grid	
Flow Direction Grid	
Catchments	
Subwatersheds	Subwatersheds
Fisheries Management Unit	
Monitoring Site locations	SSEA Monitoring site locations
Generic Regulation Hazard Line	SSEA Groundwater monitoring data (PGMN) – available from MOE
Generic Regulation Slope Hazard	
Generic Regulation Estimated Flood Hazard	
Generic Regulation Meander Belt Hazard	
Generic Regulation Wetland Hazard	
HEC RAS data for estimated floodplain modeling	
NVCA wetlands	
Ponds	
NVCA lands	
Oro Moraine Boundary	
Stream Health	
2002 Ortho Imagery	
Woodlands	
Culverts	SSEA Culverts layer
Barriers	SSEA Stream barriers (MNR project)
Urban	
Tree Planting Sites	SSEA Tree Planting sites are third party (landowner) information

Appendix II SSEA DRAFT Aug 4, 2011

Healthy Water Sites	SSEA Healthy Streams sites are third party (landowner) information
Stream Health	
Agriculture Resource Inventory Mapping	
Natural Riparian Areas	SSEA Riparian vegetation (1998, GIS analysis using NRVIS data)
Interior Forest	SSEA interior forest (generated for 100m or 200m) GIS analysis using NRVIS data
Rainfall data	
Temperature data	
Snow survey data	
Monitoring: benthic macro invertebrates, stream temperatures and base	SSEA Stream benthos station data
Severn Sound headwaters sampled in 2008 and 2013 -7 stations monitored	SSEA Stream water quality data (PWQMN) – available from MOE –annual sampling, ongoing
2008-6 stations monitored for Bass Lake watershed report card	Bass Lake water and sediment quality data (2001); Bass Lake beach quality data (with Health Unit)
Fish Sampling Data	SSEA Fish community data from MNR&DFO studies (available from MNR)

Historical data may include: Information that has already been reported, work currently in progress, and raw data.

The above noted data is to be shared between the Parties at the time of execution of the agreement, at no cost to any of the Parties. New data collected or updated is required to be shared on an annual basis between the Parties or upon completion of the specific project.

Appendix 3 –Township Annual Report Submission

NVCA and SSEA in accordance with the Memorandum of Understanding executed with the Township are required to submit to the Township of Oro-Medonte for review by Council a report on an annual basis that summarizes the programs/services being provided, permits/applications received and issued, the staff requirements, and the costs for the provision of the program/service.

The NVCA and SSEA reports will be appended to a Township staff report prepared in the Township’s standard report format.

Program/Service Area	Cost for Program/Service (\$)	Staffing (# hours/#employees)	Services delivered (i.e. permits, plan review, stewardship projects)
Stewardship & Forestry			
Planning Services, Regulations, and Technical Support			
Engineering and Technical Services, Flood and Erosion Management			
Environmental Monitoring			
Administration/Operations			
Source Protection			
Water Services –Healthy Waters/Streams, Water Quality			
Land Management/Acquisition			
Education/Communication Services			
Other Services			

Notes for NVCA Services:

1. Costs for service delivered include best estimate of total services delivered in Severn portion of Oro-Medonte, identifying portion paid by Oro-Medonte Levy.
2. Staffing number of hours will vary from:
 - Project specific detailed precise hours reporting, example Bass Lake report card; or
 - Estimate based on prorated staff efforts for those broad programs covering more than just the Severn Sound watershed in the NVCA jurisdiction, example NVCA staff hours to deliver planning/regulations program if 10% of the overall NVCA permits are issued in Severn Sound watershed lands, then assumption that 10% of NVCA effort and staff hours cost are spent in Severn Sound watershed lands