



**SEVERN SOUND ENVIRONMENTAL ASSOCIATION
JOINT MUNICIPAL SERVICES BOARD
2015 FOURTH QUARTERLY MEETING
January 15, 2015
Town of Midland Council Chambers
Dominion Avenue
Midland, ON
Approved Minutes**

Present

Councillor Jack Contin	Town of Midland
Councillor Rob Kloostra	City of Orillia
Councillor Ron Stevens	SSEA Chair/Township of Severn
Councillor Dave Ritchie	Township of Tay
Councillor Perry Ritchie	Township of Springwater
Deputy Mayor Steffen Walma	Township of Tiny
Councillor Paul Wiancko	Township of Georgian Bay
Keith Sherman	SSEA ED
Gail Marchildon	SSEA Office Manager

Regrets

Councillor Barb Coutanche	Township of Oro-Medonte
Councillor Mike Lauder	Town of Penetanguishene

1. WELCOME AND CALL TO ORDER

Chair Ron Stevens welcomed the SSEA board 9:00 AM

2. ADOPT AGENDA

Moved by: Steffen Walma

Seconded by: Perry Ritchie

Motion:

To approve the agenda of the Fourth Quarterly SSEA Joint Services Board as presented.

Carried.

3. DECLARATION OF PECUNIARY INTEREST

None

4. ELECTION OF SSEA CHAIR AND VICE CHAIR

Moved by: David Ritchie

Seconded by: Steffen Walma

Motion:

To close nomination's for position of Chair.

Carried.

- 5. SSEA CHAIR**
Moved by: David Ritchie
Seconded by: Jack Contin
Motion:
To acclaim Ron Stevens as SSEA Chair.
Carried.
- 6. ELECTION OF SSEA VICE CHAIR**
Moved by: Steffen Walma
Seconded by: Perry Ritchie
Motion:
To close nomination's for position of Vice Chair.
Carried.
- 7. SSEA VICE CHAIR**
Moved by: Ron Stevens
Seconded by: Paul Wiancko
Motion:
To waive voting by ballot, David Ritchie elected as SSEA Vice Chair.
Carried.
- 8. ELECTION**
Moved by: Rob Kloostra
Seconded by: Steffen Walma
Motion:
To close the election.
Carried.
- 9. APPROVAL OF PAST SSEA MINUTES**
Moved by: David Ritchie
Seconded by: Steffen Walma
Motion:
That the minutes of the Third Quarterly SSEA Joint Services Board Meeting held on October 16, 2014, be received and approved.
Carried
- 10. THIRD QUARTERLY CONFIRMATION OF ACCOUNTS**
Moved by: Paul Wiancko
Seconded by: David Ritchie
Motion:
To receive the 2014 Fourth Quarterly Report of Confirmation of Accounts for information.
Carried.

11. FOURTH QUARTERLY REPORT OF DEFERRED REVENUE

Moved by: David Ritchie

Seconded by: Steffen Walma

Motion:

To receive the 2015 First Quarterly Forecast of Revenues Report.

12. SSEA ACTIVITY REPORT

Keith Sherman presented the SSEA Activity Report.

Moved by: David Ritchie

Seconded by: Paul Wiancko

Motion:

To receive for information the Fourth Quarterly SSEA Activity Summary Report as presented by Keith Sherman.

13. SUSPEND SSEA MEETING TO ALLOW SPA MEETING

Moved by: Steffen Walma

Seconded by: Paul Wiancko

Motion:

To adjourn the SSEA Board meeting at 10:40 AM to allow the Severn Sound SPA Meeting to proceed.

Carried.

14. RECONVENE SSEA MEETING:

Moved by: Steffen Walma

Seconded by: Paul Wiancko

Motion:

To reconvene the SSEA Board meeting at 11:15 AM.

Carried.

15. CLOSED SESSION:

Declaration of closed meeting:

Moved by: Steffen Walma

Seconded by: Perry Ritchie

Motion:

That the SSEA Board move into closed session.

Carried.

Closed session items:

Moved by: Steffen Walma

Seconded by: Paul Wiancko

Motion:

That the Executive Director be authorized to work with the Town of Midland staff to migrate the contract position of Data Management Technician to permanent status.

And

Moved by: Steffen Walma

Seconded by: Perry Ritchie

Motion:

That the SSEA Board approves the staff salary motion increase amended to 1.6% retroactive to January 1, 2015 in accordance with the approved 2015 SSEA budget.

16. CLOSED SESSION OPEN

Moved by: David Ritchie

Seconded by: Jack Contin

Motion:

To come out of close session.

Carried.

17.i OPEN SESSION:

Motions arising from closed session

Moved by: Steffen Walma

Seconded by: Paul Wiancko

Motion:

That the Executive Director be authorized to work with the Town of Midland staff to migrate the contract position of Data Management Technician to permanent status

Carried.

It was then,

17.ii Moved by: Steffen Walma

Seconded by: Perry Ritchie

Motion:

That the SSEA Board approves the staff salary motion increase amended to 1.6% retroactive to January 1, 2015 in accordance with the approved 2015 SSEA budget.

Carried.

18. SSEA 2015 BUDGET

Moved by: David Ritchie

Seconded by: Perry Ritchie

Motion:

To accept the SSEA 2015 budget as presented with amended costs to reflect salary increase of 1.6%

Carried:

19. ADJOURNMENT

Moved by: Jack Contin

Seconded by: David Ritchie

Motion:

To adjourn the Fourth Quarterly SSEA Joint Services Board meeting at 11:45 AM.

Carried

Next meeting: The 1st Quarterly SSEA meeting will be held on April 16, 2015 at 9:00 am at the Town of Midland Council Chambers.

A handwritten signature in blue ink, appearing to read "Keith Sherman Ron Stevens". The signature is written in a cursive style and is positioned above a horizontal line.

Keith Sherman, Executive Director/ SSEA Chair Ron Stevens