



**SEVERN SOUND ENVIRONMENTAL ASSOCIATION  
JOINT MUNICIPAL SERVICES BOARD  
Fourth QUARTERLY MEETING  
January 15, 2016 9:00 AM  
Approved Minutes**

**Present**

Councillor Jack Contin	Town of Midland
Councillor Barb Coutanche	Township of Oro-Medonte
Councillor Rob Kloostra	City of Orillia
Councillor Mike Lauder	Town of Penetanguishene
Councillor Ron Stevens	SSEA Chair/Township of Severn
Councillor Perry Ritchie	Township of Springwater
Deputy Mayor Steffen Walma	Township of Tiny
Councillor Paul Wiancko	Township of Georgian Bay
Keith Sherman	SSEA ED

**Guests**

Julia Sutton, Coordinator, Eastern Georgian Bay Stewardship Council  
Lex McPhail, Applications Specialist, SSEA  
Bruce Quinn  
Sandy Agnew

**Regrets**

Councillor Dave Ritchie	Township of Tay
Gail Marchildon	SSEA Office Manager

**1. WELCOME & CALL TO ORDER**

Chair Ron Stevens welcomed the SSEA board 9:00 AM

**2. ADOPT AGENDA:**

Moved by: Steffen Walma

Seconded by: Rob Kloostra

Motion:

To approve the agenda of the 4<sup>th</sup> Quarterly SSEA Joint Services Board as amended.

Carried.

Amendment 14.1 RE: notification of withdrawal from SSEA (Rob Kloostra).

Amendment 14.2 RE: proposed SSEA invasive species coordinator (Steffan Walma)

### **3. DECLARATION OF PECUNIARY INTEREST**

None

### **4. ELECTION OF SSEA CHAIR AND VICE CHAIR**

The election was carried out in accordance with the SSEA procedure provided in the agenda for the meeting.

Moved by: Mike Lauder

Seconded by: Perry Ritchie

Motion: To close nominations for the position of Chair of SSEA for 2016.

Carried.

Moved by: Paul Wiancko

Seconded by: Barb Coutanche

Motion: To waive voting by ballot and acclaim Ron Stevens as SSEA Chair for 2016.

Carried.

Moved by: Perry Ritchie

Seconded by: Steffen Walma

Motion: To close nominations for the position of Vice-Chair of SSEA for 2016.

Carried.

Moved by: Steffen Walma

Seconded by: Rob Kloostra

Motion: To waive voting by ballot and acclaim Dave Ritchie as SSEA Vice-Chair for 2016.

Carried.

### **5. APPROVAL OF PAST MINUTES**

Moved by: Jack Contin

Seconded by: Rob Kloostra

Motion: That the minutes of the Fourth Quarterly Meeting of the SSEA Joint Services Board held on October 22, 2015 be received and approved.

Carried.

### **6. PRESENTATION FROM JULIA SUTTON, EASTERN GEORGIAN BAY STEWARDSHIP COUNCIL (EGBSC)**

Moved by: Paul Wiancko

Seconded by: Mike Lauder

Motion: That the presentation by Julia Sutton of the Eastern Georgian Bay Stewardship Council on habitat restoration projects in eastern Georgian Bay be received for information.

Carried.

**7. PRESENTATION FROM LEX McPHAIL, SSEA ON NEARSHORE FISH HABITAT MAPPING PROJECT**

Moved by: Steffen Walma

Seconded by: Paul Wiancko

Motion: That the presentation by Lex McPhail, SSEA on the nearshore fish habitat mapping project be received for information.

Carried.

**8. SUSPEND THE SSEA MEETING TO ALLOW THE SEVERN SOUND SOURCE PROTECTION MEETING TO BE HELD**

Moved by: Steffen Walma

Seconded by: Jack Contin

Motion: to suspend the SSEA Meeting to allow the Severn Sound Source Protection Meeting to be held.

Carried.

**9. RECONVENE THE SSEA MEETING FOLLOWING THE SS SPA MEETING**

Moved by: Steffen Walma

Seconded by: Jack Contin

Motion: to reconvene the SSEA Meeting following the SS SPA Meeting.

Carried.

**10. FOURTH QUARTERLY FINANCIAL REPORTS FOR 2015**

Moved by: Steffen Walma

Seconded by: Perry Ritchie

Motion:

To receive the following: 2015 Fourth Quarterly Statement of Operations, 2015 Fourth Quarterly Balance Sheet, 2015 Fourth Quarterly Financial Report, 2015 Fourth Quarterly Confirmation of Accounts, 2015 Fourth Quarterly Deferred Revenue and 2015 Fourth Quarterly Forecast of Revenues.

Carried. Note that due to delays in the accounts for the 2015 year end, the reports were considered draft for information.

**11. STAFF SALARY BUDGET**

Moved by: Paul Wiancko

Seconded by: Steffen Walma

Motion: That the SSEA Board confirms that the SSEA staff salary increase for 2016 be 1.5% effective January 1, 2016.

Carried.

**12. OTHER BUSINESS**

12.1

REPORT TO ORILLIA CONCIL RE: ORILLIA DISCONTINUING MEMBERSHIP IN SSEA

Councillor Klootra informed the SSEA Board that Orillia will be discontinuing membership in the SSEA. A formal report and notification will be forthcoming.

12.2

Deputy Mayor Walma indicated that he will be bringing forward a proposal from the Township of Tiny to join with other municipal members to support an SSEA invasive species coordinator for the Severn Sound area.

### 13. ADJOURNMENT

Moved by: Perry Ritchie

Motion: To adjourn the Fourth Quarterly SSEA Joint Services Board meeting at 10:40 AM.

Carried.

Next meeting: The First Quarterly SSEA meeting of the SSEA Board for 2016 will be held on April 15, 2016 at 9:00 am at the Town of Midland Council Chambers.

Handwritten signatures of Keith Sherman and Ron Stevens in blue ink.

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Keith Sherman, Executive Director/ SSEA Chair Ron Stevens