



**SEVERN SOUND ENVIRONMENTAL ASSOCIATION
JOINT MUNICIPAL SERVICES BOARD
2018 Fourth Quarter Meeting
January 24, 2019 – 1:00 p.m.
MINUTES**

**Location: Port McNicoll Community Centre
560 Seventh Avenue, Port McNicoll, Ont.**

Present:

| | |
|--|--------------------------|
| SSEA Chair, Deputy Mayor Steffen Walma | Township of Tiny |
| SSEA Vice Chair, Paul Wiancko | Township of Georgian Bay |
| Councillor Ian Veitch | Township of Oro-Medonte |
| Councillor Carol McGinn | Town of Midland |
| Councillor Deputy Mayor Anita Dubeau | Town of Penetanguishene |
| Councillor Perry Ritchie | Township of Springwater |

Regrets:

| | |
|---|--------------------|
| SSEA Past Chair, Councillor Ron Stevens | Township of Severn |
| Councillor Jeff Bumstead | Township of Tay |

Staff:

| | |
|--------------------|--|
| Julie Cayley | Executive Director |
| Judy Hancock | Treasurer |
| Melissa Carruthers | RMO/RMI |
| Lex McPhail | IT Manager/GIS Applications Specialist |
| Michelle Hudolin | Wetlands and Habitat Biologist |
| Paula Madill | Ecosystem Health Technologist |
| Aisha Chiandet | Water Scientist |
| Carl Lesperance | Watershed Monitoring Lead |
| Robert Canning | Invasive Species Project Coordinator |
| Laurie Barron | Corporate Services Coordinator |

1. WELCOME AND CALL TO ORDER

Pro Tem Chair Julie Cayley, Executive Director called the meeting to order at 1:05 p.m.

Introductions of SSEA Board Members and Staff.

2. ELECTION OF SSEA CHAIR AND VICE CHAIR

Election Procedures

Julie Cayley, Executive Director reviewed the election procedures with the SSEA Board.

Conduct Election of SSEA Chair

Nominations for the Position of Chair

Paul Wiancko and Anita Dubeau nominated Steffen Walma to the position of chair for 2019.

Affirmation of nomination:

Steffen Walma affirmed he would be willing to run for the position of Chair for 2019.

Pro Tem Chair Julie Cayley called for further nominations three times. No further nominations were put forward.

Motion: #1

Moved by: Carole McGinn Seconded by: Ian Veitch

RESOLVED THAT: nominations for the position of SSEA Board Chair be closed.
Carried.

Election of SSEA Chair Result:

Steffen Walma was acclaimed as SSEA Chair for 2019.

Nominations for the Position of SSEA Vice Chair

Carole McGinn nominated herself for the position of Vice Chair

Steffen Walma nominated Paul Wiancko for the position of Vice Chair.

Pro Tem Chair Julie Cayley called for further nominations three times. No further nominations were put forward.

Motion: #2

Moved by: Ian Veitch Seconded by: Anita Dubeau

RESOLVED THAT: nominations for the position of SSEA Board Chair be closed.
Carried.

Appointment of Scrutineers

Motion: #3

Moved by: Carole McGinn Seconded by: Steffen Walma

RESOLVED THAT: Victoria Ervick, Sustainable Severn Sound Climate Change Coordinator and Judy Hancock, SSEA Treasurer be appointed as scrutineers for this 2019 Election of Vice Chair; and

FURTHER THAT: ballots be destroyed after the election process.

Carried.

Election of SSEA Vice Chair Result

Paul Wiancko was election Vice Chair for 2019.

Motion: #4

Moved by: Ian Veitch Seconded by: Anita Dubeau

RESOLVED THAT: the Severn Sound Environmental Joint Municipal Services Board has elected and/or appointed for the year 2019 the SSEA Officers as follows:

Chair: Steffen Walma

Vice Chair: Paul Wiancko

Carried.

3. ADOPT AGENDA

Motion: #5

Moved by: Carole McGinn Seconded by: Perry Ritchie

RESOLVED THAT: the SSEA Joint Services Board approve the 2018 Fourth Quarter Meeting Agenda dated January 24, 2019 as amended:

Item #5 to read - Review of past minutes

Item #10.3 to read - SSEA 2020-2024 Five Year Draft Budget Update

Carried.

4. DECLARATION OF PECUNIARY INTEREST

None declared.

5. REVIEW OF PAST MINUTES

Motion: #6

Moved by: Carole McGinn Seconded by: Ian Veitch

RESOLVED THAT: the minutes of the SSEA October 18, 2018 Third Quarter meeting be received for information.

Carried.

BUSINESS ARISING FROM THE MINUTES

None noted.

6. SSEA – BRIEF ORIENTATION

6.1 SSEA Agreement – including procedures

6.2 SSEA Strategic Plan

6.3 SSEA Source Protection Authority meetings

6.4 SSEA Executive Committee update

Julie Cayley, Executive Director provided a verbal update on the above noted items.

7. Staff Report No. 01-19-SSEA from the Risk Management Official/Risk Management Inspector regarding Severn Sound Risk Management Activities.

Motion: #7

Moved by: Paul Wiancko Seconded by: Anita Deneau

RESOLVED THAT: Staff Report No. 01-19-SSEA regarding an update as to the activities that have been undertaken by Severn Sound Source Protection Authority and SSEA Risk Management staff during Q4 of 2018 be received for information.

Carried.

Discussion regarding a request from Councillor Ian Veitch, Oro-Medonte to consider an information session for residents regarding Source Water Protection Legislation and education for private well owners in the municipality. SSEA will follow-up with the municipality regarding this request.

8. PRESENTATIONS:

There were no presentations.

9. SSEA Fourth Quarter 2018 Report

Motion: #8

Moved by: Carole McGinn

Seconded by: Paul Wiancko

RESOLVED THAT: the Fourth Quarter 2018 report presented by Julie Cayley, Executive Director be received for information.

Carried.

At the board meeting, during the showing of SSEA's quarterly report, Councillor Perry Ritchie, asked about "Analysed monthly Crop Heat Units for Mon Piero Farms in the Township of Tiny". Councillor Ritchie advised that this information is very important for the agriculture community and would like more information about the 2018 results of Crop Heat Units that were calculated. He also expressed that this information would be useful if it was shared with the community and asked for it to be more broadly shared and presented.

SSEA staff advised that this information is sent to Paul Maurice who normally presents the findings at the North Simcoe Soil & Crop Improvement Association.

10. SSEA FINANCIAL REPORT

Julie Cayley, Executive Director congratulated staff for their continued hard work and dedication working on proposed funding models for the SSEA.

10.1 Staff Report No. 02-19-SSEA from the Treasurer regarding the 2018 Fourth Quarter draft Financials.

Motion: #9

Moved by: Anita Dubeau

Seconded by: Perry Ritchie

RESOLVED THAT: Staff Report No. 02-19-SSEA regarding the 2018 Fourth Quarter Draft Financials be received for information.

Carried.

10.2 SSEA 2019 budget

Motion: #10

Moved by: Carole McGinn

Seconded by: Anita Dubeau

RESOLVED THAT: the SSEA 2019 budget be received for information.

Carried.

10.3 SSEA 2020-2024 Five year draft budget update.

Julie Cayley, Executive Director updated the board on plans to formulate a five year draft budget for 2020-2024.

10.4 SSEA Members municipal budget request updates

The following updates were provided by the members.
2019 Budget meeting timelines are as follows:

Springwater - January and February budget meetings
Georgian Bay – Draft February 12th, March 8 for approval
Penetanguishene – February 6th asking for a 2.5% increase
Midland – March 27th will be the first budget meeting.
Oro-Medonte – January 29th budget discussion (supportive)
Tiny – in deliberations (supportive)

11. SSEA CORPORATE ADMINISTRATION UPDATE

11.1 Staff Report No. 03-19-SSEA from Robert Canning, Invasive Species Program Coordinator; Michelle Hudolin, Wetlands & Habitat Biologist regarding the SSEA Invasive Species Pilot Program Update

Motion: #11

Moved by: Perry Ritchie

Seconded by: Paul Wiancko

RESOLVED THAT: Staff Report No. 03-19-SSEA regarding the SSEA Invasive Species Pilot Program be received for information.

Carried.

12. APPOINTMENT OF SSEA TREASURER FUNCTION FOR 2019

Motion: #12

Moved by: Anita Dubeau

Seconded by: Ian Veitch

RESOLVED THAT: The Township of Tay be appointed the SSEA Treasurer function for 2019.

Carried.

13. EXECUTIVE DIRECTOR UPDATE REPORT

Motion: #13

Moved by: Carole McGinn

Seconded by: P. Ritchie

RESOLVED THAT: the SSEA Board of Directors receive for information the Executive Director's report.

Carried.

14. ANNOUNCEMENTS

The Board of Directors were advised that staff are planning a bus tour in the spring of 2019 to showcase SSEA works throughout the watershed.

15. CORRESPONDENCE

- Georgian Bay Forever request for letter of support and letter of support
- SSEA letter to the Ministry of Municipal Affairs and Housing regarding the proposed Open-for-business Planning Tool, ERO number 013-4125, as part of Bill 66 – Restoring Ontario's *Competitiveness Act*.

Motion: #14

Moved by: Ian Veitch

Seconded by: Anita Dubeau

RESOLVED THAT: the correspondence contained in this January 24, 2019 agenda be received for information.

Carried.

16. 2019 SCHEDULE OF MEETINGS

Motion: #15

Moved by: Ian Veitch

Seconded by: Anita Dubeau

RESOLVED THAT: the 2019 SSEA Joint Services Board Schedule of Meetings for 2019 be as follows: January 24 (1:00 p.m.), April 18 (9:00 a.m.), July 18 (1:00 p.m.), October 17, (1:00 p.m.) , location to be determined; and

THAT: the 2019 Schedule of Meetings be posted on the SSEA web site.

Carried.

17. CLOSED SESSION

There were no closed session items for this agenda.

18. OTHER BUSINESS

Chair Walma will provide snacks for the April 18th meeting.

ADJOURN

Motion: #16

Moved by: Ian Veitch

Seconded by: Perry Ritchie

RESOLVED THAT: this meeting of the SSEA Board of Directors held on January 24, 2019 adjourn at 3:14 p.m. to meet again on April 18, 2019 or at the call of the chair.

Carried.

Original Signed by

Chair Steffen Walma

Original Signed by

Executive Director, Julie Cayley

Approved this 18th day of April, 2019.