



**BUSINESS ARISING FROM THE MINUTES**

None noted.

**5. SPECIAL PRESENTATION**

Congratulations to Scott Warnock, Former Mayor of Tay Township on receiving the Bob Whittam Award.

Juley Cayley, SSEA Executive Director and Steffen Walma, SSEA Chair were pleased to present Scott with the Bob Whittam Award.

Scott was nominated by the Great Lakes and St. Lawrence Cities initiative as a long-time supporter of the protection of the Great Lakes, through his membership and leadership as a Board Member of the Great Lakes and St. Lawrence Cities Initiative, a coalition of over 100 mayors from the US and Canada. Scott helped bring the perspective of a smaller municipality to the Board table in all discussions.

**6. SUSPEND THE SSEA MEETING TO ALLOW THE SSSPA TO MEET**

Motion: #19

Moved by: C. McGinn

Seconded by: P. Ritchie

RESOLVED THAT: the SSEA board meeting be suspended to allow the Severn Sound Source Protection Authority meeting to proceed at 9:13 a.m.

Carried.

**7. SEVERN SOUND SOURCE PROTECTION AUTHORITY MEETING**

Minutes under separate document.

**8. RECONVENE THE SSEA First Quarter MEETING**

Motion: #20

Moved by: A. Dubeau

Seconded by: R. Stevens

RESOLVED THAT: the SSEA board meeting reconvene at 10:20 a.m.

Carried.

**9. PRESENTATIONS:**

Severn Sound Environmental Association Invasive Species Strategy Update.  
Robert Canning, Invasive Species Program Coordinator.

Robert provided an overview of SSEA's Invasive Species Strategy outlining the role, strategy components and key recommendations which included:

- Facilitate and continue with invasive species management
- Support broader action on invasive species
- Expand partnerships and sharing knowledge with the invasive species working group
- Increase public involvement and engagement of the program.

Requests for municipal presentations from the SSEA board members included Oro- Medonte, Penetanguishene and a request from SSEA's Springwater board member to engage the North Simcoe Soil and Crop Association.

Motion: #21

Moved by: R. Stevens

Seconded by: C. McGinn

RESOLVED THAT: the presentation from Robert Canning, SSEA Invasive Species Coordinator regarding the Invasive Species Strategy Update be received for information.

Carried.

#### **10. SSEA First Quarter 2019 Report**

Motion: #22

Moved by: P. Ritchie

Seconded by: R. Stevens

RESOLVED THAT: the First Quarter 2019 report presented by Julie Cayley, Executive Director be received for information.

Carried.

#### **11. SSEA FINANCIAL REPORT**

11.1 Staff Report No. 04-19-SSEA from the Treasurer regarding the 2018 Year End Financials and Audit.

Motion: #23

Moved by: R. Stevens

Seconded by: I. Veitch

RESOLVED THAT: Staff Report No. 04-19-SSEA from the Treasurer regarding the 2018 Year End Financials and Audit be received for information.

Carried.

11.2 Staff Report No. 08-19-SSEA - SSEA 2019 First Quarter Financials

Motion: #24

Moved by: A. Dubeau

Seconded by: C. McGinn

RESOLVED THAT: Staff Report No. 08-19-SSEA - SSEA 2019 First Quarter Financials (Draft) be received for information.

Carried.

11.3 SSEA Members municipal budget request updates.

Julie Cayley, Executive Director advised that confirmation of budget requests have been received from our member municipalities. Of the eight member municipalities, two municipalities, Oro-Medonte and Springwater townships did not approve SSEA's Invasive Species Program in their final budget.

11.4 Staff Report No. 05-19-SSEA from the Executive Director regarding SSEA 2019 Staff Salary Increase.

Motion: #25

Moved by: R. Stevens

Seconded by: P. Wiancko

RESOLVED THAT: Staff Report No. 05-19-SSEA regarding a 2019 annual salary increase of 2.0% be approved; and

FURTHER THAT: The Executive Director be authorized to implement a 2.0% cost of living increase for SSEA FTE staff retroactive to January 1, 2019.

Carried.

*Councillor Jeff Bumstead arrived at 11:20 a.m.*

*Councillor Jeff Bumstead left at 11:45 a.m.*

#### 11.5 SSEA 2020-2024 Five year draft budget update.

Discussion regarding the draft budget concluded that SSEA will present the draft budget to our member municipal Mayors and CAOs for their information at a spring workshop, to be determined by SSEA.

Motion: #26

Moved by: C. McGinn

Seconded by: P. Ritchie

RESOLVED THAT: The SSEA 2020-2024 five year draft budget update be received; and

THAT: the following proposed budget schedule of meetings be approved

- April 12, 2019 – SSEA Board Executive Meeting
- April 18, 2019 – SSEA Quarterly Board Meeting
- May, 2019 – SSEA Board Executive Meeting
- May/June, 2019 – Meet with CAO's/Mayors and SSEA Board Representative
- June, 2019 – SSEA Board Special Budget Meeting
- July 18, 2019 – SSEA Board Approval; and

FURTHER THAT: the final SSEA 2020-2024 five year budget be presented to the Board of Directors on July 18, 2019.

Carried.

*Deputy Mayor Anita Dubeau left the meeting at 12:00 noon*

## **12. EXECUTIVE DIRECTOR UPDATE REPORT**

12.1 Staff Report No. 06-19-SSEA from the Executive Director re: Executive Director's updated - January 1 to April 8, 2019

Motion: #27

Moved by: C. McGinn

Seconded by: R. Stevens

RESOLVED THAT: the SSEA Board of Directors receive the Executive Director's Staff Report No. 06-19-SSEA for information.

Carried.

## **13. SSEA CORPORATE ADMINISTRATION UPDATE**

13.1 Staff Report No. 07-19-SSEA from the Executive Director regarding exploring the Foundation/Charitable model for SSEA.

Motion: #28

Moved by: C. McGinn

Seconded by: I. Veitch

RESOLVED THAT: Staff Report No. 07-19-SSEA Exploring the Foundation/Charitable model for SSEA be received for information; and

FURTHER THAT: The SSEA Executive Director be directed to explore the Charitable Foundation option and report back to the Board in the fall of 2019.

Carried.

**14. ANNOUNCEMENTS**

SSEA Staff and Volunteer Tree Plant,  
May 10/19, 1:30 p.m. to 4:00 p.m. – Nahuis property

**15. CORRESPONDENCE**

There are no correspondence items for this agenda.

**16. CLOSED SESSION**

There are no closed session items for this agenda.

**17. OTHER BUSINESS**

Chair, Steffen Walma advised that the Well Aware Program was not funded in the Township of Tiny 2019 budget.

**ADJOURN**

Motion: #29

Moved by: P. Ritchie

Seconded by: R. Stevens

RESOLVED THAT: this meeting adjourn at 12:07 p.m. to meet again on Thursday July 18, 2019.

*original signed by*

*original signed by*

\_\_\_\_\_  
Chair Steffen Walma

\_\_\_\_\_  
Executive Director, Julie Cayley

Approved this 18<sup>th</sup> day of July, 2019