



**SEVERN SOUND ENVIRONMENTAL ASSOCIATION
JOINT MUNICIPAL SERVICES BOARD**

2019 Third Quarter Meeting

October 17, 2019

9:30 a.m. to 12:00 noon

Location: Township of Tay Council Chambers, 450 Park Street, Victoria Harbour

MINUTES

Present:

SSEA Chair, Deputy Mayor Steffen Walma	Township of Tiny
SSEA Vice Chair, Councillor Paul Wiancko	Township of Georgian Bay Tay
SSEA Past Chair, Councillor Ron Stevens	Township of Severn
Councillor Jeff Bumstead	Township of Tay
Deputy Mayor Anita Dubeau	Town of Penetanguishene
Councillor Perry Ritchie	Township of Springwater
Councillor Ian Veitch	Township of Oro-Medonte

Regrets:

Councillor Carole McGinn	Town of Midland
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Staff:

Julie Cayley	Executive Director
Judy Limoges	Treasurer
Aisha Chiandet	Water Scientist
Robert Canning	Invasive Species Program Coordinator
Michelle Hudolin	Wetlands and Habitat Biologist
Cody Avery	Drinking Water Source Protection Asst.
Laurie Barron	Corporate Services Coordinator

1. WELCOME AND CALL TO ORDER

Chair Walma called the meeting to order at 9:34 a.m.

2. ADOPT AGENDA

Motion: #43

Moved by: R. Stevens

Seconded by: I. Veitch

RESOLVED THAT: the SSEA Joint Services Board approve the 2019 Third Quarter Meeting dated October 17, 2019.

Carried;

3. DECLARATION OF PECUNIARY INTEREST

None declared

4. APPROVAL OF PAST MINUTES

Minutes of the Second Quarter meeting of the SSEA Joint Services Board held on July 18, 2019.

Motion: #44

Moved by: A. Dubeau Seconded by: R. Stevens

RESOLVED THAT: the SSEA Joint Services Board approve the minutes of the Second Quarterly meeting held on July 18, 2019.

Carried;

5. BUSINESS ARISING FROM THE MINUTES

None noted

6. SEVERN SOUND SOURCE PROTECTION AUTHORITY MEETING

There was no SS SPA meeting scheduled for this agenda.

7. RISK MANAGEMENT OFFICIAL/INSPECTOR UPDATE

Staff Report No. 13-19-SSEA regarding an update of the activities that have been undertaken by SS SPA and SSEA Risk Management staff during the SSEA Q3 of 2019.

Motion: #45

Moved by: P. Ritchie Seconded by: P. Wiancko

RESOLVED THAT: Staff Report No. 13-19-SSEA regarding an update of the activities that have been undertaken by SS SPA and SSEA Risk Management staff during the SSEA Q3 of 2019 be received for information.

Carried;

8. PRESENTATIONS

8.1 Fairlain Lake water levels and invasive species update.

Aisha Chiandet, Water Scientist and Robert Canning, Invasive Species Program Coordinator.

Motion: #46

Moved by: R. Stevens Seconded by: I. Veitch

RESOLVED THAT: the presentation regarding Fairlain Lake water levels and invasive species update be received for information.

Carried;

8.2 Copeland Creek Restoration – Bridge P5 update.

Michelle Hudolin, Wetlands and Habitat Biologist

(this presentation was supported by Staff Report No. 14-19-SSEA)

Motion: #47

Moved by: R. Stevens Seconded by: J. Bumstead

RESOLVED THAT: the presentation regarding Copeland Creek Free Flow Bridge P5 Stream Remediation Project be received for information.

Carried;

9. STAFF REPORTS**9.1 Staff Report No. 14-19-SSEA from SSEA Wetlands and Habitat Biologist regarding Copeland Creek Restoration – Bridge P5 update.**

Motion: #48

Moved by: R. Stevens Seconded by: I. Veitch

RESOLVED THAT: Staff Report No. 14-19-SSEA regarding the Copeland Creek Free Flow Bridge.

Carried;

9.2 Staff Report No. 15-19-SSEA from SSEA Invasive Species Program Coordinator and Habitat Biologist regarding an Invasive Species update.

Motion: #49

Moved by: P. Ritchie Seconded by: P. Wiancko

RESOLVED THAT: Staff Report No. 15-19-SSEA from SSEA Invasive Species Program Coordinator and Habitat Biologist regarding an Invasive Species Update.

Carried;

9.3 Staff Report No. 16-19-SSEA from the Executive Director and the Treasurer regarding Sustainable Severn Sound/SSEA integration.

Motion: #50

Moved by: A. Dubeau Seconded by: I. Veitch

RESOLVED THAT: Staff Report No. 16-19-SSEA from the Executive Director and the Treasurer regarding Sustainable Severn Sound/SSEA integration.

Carried;

10. SSEA THIRD QUARTER 2019 REPORT

Motion: #51

Moved by: P. Wiancko

Seconded by: J. Bumstead

RESOLVED THAT: the SSEA Third Quarter 2019 Report/Update be received for information.

Carried;

11. SSEA FINANCIAL REPORT

11.1 Staff Report No. 17-19-SSEA from the Treasurer regarding the 2019 Third Quarter Financials.

Motion: #52

Moved by: R. Stevens

Seconded by: P. Ritchie

RESOLVED THAT: Staff Report No. 17-19-SSEA from the Treasurer regarding 2019 Third Quarter Financials be received for information.

Carried;

11.2 Staff Report No. 18-19-SSEA from the Treasurer regarding SSEA Employee Group Benefit Plan Renewal November 1, 2019.

Motion: #53

Moved by: I. Veitch

Seconded by: J. Bumstead

RESOLVED THAT: Staff Report No. 18-19-SSEA from the Treasurer regarding the November 1, 2019 annual renewal report for the SSEA employee group benefit plan from Mosey @ Mosey be received for information.

Carried;

11.3 Staff Report No. 19-19-SSEA from the Treasurer regarding SSEA Credit Card for Purchases.

Motion: #54

Moved by: A. Dubeau

Seconded by: R. Stevens

RESOLVED THAT: Staff Report NO. 19-19-SSEA regarding approval for the Executive Director to obtain credit card(s) for SSEA purchases and to work with the Township of Tay to establish a “purchasing card” policy, be approved.

Carried;

12. EXECUTIVE DIRECTOR UPDATE REPORT

Staff Report No. 20-19-SSEA from the Executive Director re: Executive Director's Report – July 13 to October 1, 2019.

Motion: #55

Moved by: J. Bumstead

Seconded by: P. Ritchie

RESOLVED BY: the SSEA Board of Directors receives the Executive Director's Report No. 20-19-SSEA for information.

13. ANNOUNCEMENTS

- SSEA Partners Reception (Date: November 7/19, Location: The Heights of Horseshoe Time: 6:30 p.m. to 9:30 p.m.) – by invitation only.
- Introduction of Cody Avery, SSEA Drinking Water Source Protection Assistant (PT)

14. CORRESPONDENCE

No correspondence for this agenda.

15. CLOSED SESSION

There were no closed session items for this agenda.

16. OTHER BUSINESS

- Julie Cayley, Executive Director advised that the 2018 SSEA Annual Report is now complete and has been sent to the printer. Each SSEA member municipality will receive 10 copies including a summary of the work completed in their municipality in 2018.

ADJOURN

Motion: #56

Moved by: I. Veitch

Seconded by: A. Dubeau

RESOLVED THAT: this meeting adjourn at 11:04 a.m. to meet again in January, 2020 (date to be determined), or at the call of the chair.

Carried;

Original signed by

Original signed by

Chair Steffen Walma

Executive Director, Julie Cayley

Approved this 30 day of January 2020.