



SEVERN SOUND ENVIRONMENTAL ASSOCIATION JOINT
MUNICIPAL SERVICE BOARD (JMSB)
2020 June "Call of the Chair" MEETING June 4, 2020
10:00 am – 11:30 am
Via video & telephone conference
MINUTES

Present via zoom video:

| | |
|--|-------------------------|
| SSEA Chair, Deputy Mayor Steffen Walma | Township of Tiny |
| Councillor Jeff Bumstead | Township of Tay |
| Deputy Mayor Anita Dubeau | Town of Penetanguishene |
| Councillor Carole McGinn | Town of Midland |
| Councillor Perry Ritchie | Township of Springwater |
| Councillor Ian Veitch | Township of Oro-Medonte |

Present via telephone conference:

| | |
|---|--------------------|
| SSEA Past Chair, Councillor Ron Stevens | Township of Severn |
|---|--------------------|

Regrets

| | |
|--|--------------------------|
| SSEA Vice Chair, Councillor Paul Wiancko | Township of Georgian Bay |
|--|--------------------------|

Staff present via zoom video:

| | |
|---------------|---|
| Julie Cayley | Executive Director |
| Judy Limoges | Treasurer |
| Lex McPhail | IT Manager/GIS Applications Specialist |
| Laurie Barron | Corporate Services Coordinator/Recorder |

1. WELCOME AND CALL TO ORDER

Chair Walma called the meeting to order at 10:03 a.m.

2. ADOPT AGENDA

Motion: 2020-48

Moved by: C. McGinn

Seconded by: I. Veitch

RESOLVED THAT: the SSEA Joint Service Board approve the Meeting Agenda dated June 4, 2020

Carried;

3. DECLARATION OF PECUNIARY INTEREST

None noted.

4. APPROVAL OF PAST MINUTES

4.1 SSEA Joint Service Board Meeting 2020-04-16 held on April 16, 2020.

Motion: 2020-49

Moved by: A. Dubeau

Seconded by: J. Bumstead

RESOLVED THAT: the minutes of SSEA Joint Service Board Meeting 2020-04-16 held on April 16, 2020 be approved.

Carried;

4.2 SSEA SPA Meeting 2020-04-16 held on April 16, 2020

Motion: 2020-50

Moved by: A. Dubeau

Seconded by: J. Bumstead

RESOLVED THAT: the minutes of SSEA SPA Meeting 2020-04-16 held on April 16, 2020 be approved.

Carried;

4.3 SSEA Executive Meeting Held on April 23, 2020.

Motion: 2020-51

Moved by: A. Dubeau

Seconded by: J. Bumstead

RESOLVED THAT: the minutes of the Executive Meeting held on April 23, 2020 be received.

Carried;

5. SEVERN SOUND SOURCE PROTECTION AUTHORITY MEETING

There was no SPA meeting for this agenda

6. PRESENTATIONS

There are no presentations for this agenda

7. SSEA FINANCIAL REPORTS

7.1 Staff Report 20-20-SSEA - Draft Financials as of June 2020.

Motion: 2020-52

Moved by: P. Ritchie

Seconded by: R. Stevens

RESOLVED THAT: Staff Report No. 20-20-SSEA regarding the updated 2020 draft financials to May 29, 2020 be received as information.

Carried;

Item #8. Closed session portion of the agenda was moved to the end of the agenda after Item 13

9. SSEA CORPORATE ADMINISTRATION UPDATE

9.1 Staff Report 23-20-SSEA Office Operations Update COVID19

Motion: 2020-53

Moved by: R. Stevens

Seconded by: C. McGinn

RESOLVED THAT: Staff Report No. 23-20-SSEA regarding the COVID19 SSEA office closure be received; and

FURTHER THAT: The Board supports the return of one SSEA staff, with the appropriate safety protocols, to the Port McNicoll office as part of the safe, gradual office reopening.

Carried;

9.2 Staff Report 24-20-SSEA regarding SSEA Field Work and COVID19

Motion: 2020-54

Moved by: P. Ritchie

Seconded by: R. Stevens

RESOLVED THAT: Staff Report No. 24-20-SSEA regarding SSEA Field Work and COVID19 be received for information; and

FURTHER THAT: The Board supports the gradual safe return to low risk high value (environmental data collection) field work in June 2020.

Carried;

The board recessed at 10:35 a.m. due to technical difficulties

The board reconvened at 10:50 a.m.

10. EXECUTIVE DIRECTOR UPDATE

10.1 Verbal on table

The Executive Director provided an update to the board on the following:

- The Invasive Species Coordinator position has been filled and the successful candidate will join SSEA on June 15, 2020 (working from home)
- Bio-Talent funding was approved for the Invasive Species Coordinator position.
- Canada Summer Jobs (CSJ) has approved 5 summer student positions for SSEA. The CSJ will cover \$14.00/hr, SSEA will cover an additional \$.50/hr
- SSEA Staff are investigation partnering in McMaster University program re: sewage treatment plants participating in COVID testing.
- Staff are working on a webinar regarding water levels on Georgian Bay to be made available to our municipal partners.
- SSEA IT Manager/GIS Applications Specialist is researching a flood mapping model considering the expected shoreline wave uptake on Georgian Bay.

Motion: 2020-55

Moved by: C. McGinn

Seconded by: I. Veitch

RESOLVED THAT: the verbal update of the Executive Director be received for information.

Carried;

11. ANNOUNCEMENTS

The Chair and Executive Director advised that Laurie Barron, SSEA part time Corporate Services Coordinator will be working for SSEA on a voluntary basis moving forward. Laurie advised it is her pleasure to volunteer her time to this vital organization.

12. CORRESPONDENCE

No correspondence items on this agenda.

8. CLOSED SESSION

8.1 Suspend the SSEA meeting to go into closed session regarding review of budget and financials that include matters about an identifiable individual.

Motion: 2020-56

Moved by: J. Bumstead

Seconded by: A. Dubeau

RESOLVED THAT: this meeting of the board go in closed session at 11:12 a.m. to discuss matters about an identifiable individual; and

THAT: Julie Cayley, Executive Director, Judy Limoges Treasurer and Laurie Barron, Recorder be present.

Carried;

Motion: 2020-57

Moved by: C. McGinn

Seconded by: I. Veitch

RESOLVED THAT: this meeting of the board rise out of closed session at 11:53 a.m. and report.

Carried;

Motion: 2020-58

Moved by: R. Stevens

Seconded by: J. Bumstead

RESOLVED THAT: Closed Session Staff Report No. 21-20-SSEA regarding the 2020 revised operations for Sustainable Severn Sound be received; and

FURTHER THAT: OPTION 1, to extend existing program to December 23, 2020, be approved.

Carried;

Motion: 2020-59

Moved by: A. Dubeau

Seconded by: P. Ritchie

RESOLVED THAT: Staff Report No. 22-20-SSEA regarding the 2020 revised budget scenarios due to Covid19 be received; and

FURTHER THAT: The board approve Option 1 as detailed in the report; and

FURTHER THAT: Any excess funds at year end be dealt with at a future board meeting.

Carried;

13. OTHER BUSINESS

None noted.

14. ADJOURN

Motion: 2020-60

Moved by: C. McGinn

Seconded by: P. Ritchie

RESOLVED THAT: this meeting of the SSEA Board of Directors held on June 4, 2020 adjourn at 11:58 a.m. to meet again on Thursday July 16, 2020 or at the call of the chair.

Carried;

Original Signed by:

Original Signed by:

Chair Steffen Walma

Executive Director, Julie Cayley

Approved this _____ day of _____, 2020