



**SEVERN SOUND ENVIRONMENTAL ASSOCIATION
JOINT MUNICIPAL SERVICE BOARD (JMSB)
SPECIAL MEETING
August 25, 2020
2:00pm – 4:00 pm
Via video & telephone conference**

Present via zoom video:

SSEA Chair, Deputy Mayor Steffen Walma	Township of Tiny
SSEA Vice Chair, Councillor Paul Wiancko	Township of Georgian Bay
Councillor Carole McGinn	Town of Midland
Deputy Mayor Anita Dubeau	Town of Penetanguishene
Councillor Perry Ritchie	Township of Springwater
Councillor Jeff Bumstead	Township of Tay

Regrets

SSEA Past Chair, Councillor Ron Stevens	Township of Severn
Councillor Ian Veitch	Township of Oro-Medonte

Staff present via zoom video:

Julie Cayley	Executive Director
Judy Limoges	Treasurer
Melissa Carruthers	Risk Mgmt. Official/Risk Mgmt. Inspector

1. WELCOME AND CALL TO ORDER

Chair Walma called the meeting to order at 2:02 pm.

2. ADOPT AGENDA

Motion: 2020-79

Moved By: A. Dubeau

Seconded By: C. McGinn

RESOLVED THAT: the SSEA Joint Service Board approve the Meeting Agenda dated August 25, 2020

Carried;

3. DECLARATION OF PECUNIARY INTEREST

None noted.

4. SSEA 2021 Budget

4.1 Staff Report 34-20-SSEA: SSEA 2021 Staff Cost of Living Salary Increase

Motion: 2020-80

Moved By: P. Wiancko

Seconded By: J. Bumstead

RESOLVED THAT: Staff Report No. 34-20-SSEA regarding a 2021 annual cost of living adjustment (cola) salary increase by received; and

FURTHER THAT: Option A, an increase of 2.0% is approved by the board; and

FURTHER THAT: The Executive Director be authorized to implement this increase for SSEA FTE staff effective January 1, 2021.

Carried;

4.2 Staff Report 35-20-SSEA; 2021 Draft Budget

Motion: 2020-81

Moved By: P. Ritchie Seconded By: C. McGinn

RESOLVED THAT: Staff Report No. 35-20-SSEA regarding the 2021 Draft Budget be received; and

FURTHER THAT: The board approve an overall 2021 5.9 percentage increase over the 2020 final budget for the municipal contributions portion of the core 2021 budget.

Carried;

Motion: 2020-82

Moved By: P. Ritchie Seconded By: J. Bumstead

RESOLVED THAT: The Executive Director be directed to report back before year end with projected 2020 surplus and recommendations as to how to allocate for 2021 and beyond.

Carried;

5. OTHER BUSINESS

A member of the Gloucester Pool community has passed away and the family has generously asked for donations to go to the SSEA in memoriam. Donations can be made in cash or cheque to SSEA through the Township of Tay, however, most potential donors are looking for online electronic donation methods. SSEA staff will explore options including the possibility of working with the Huronia Community Foundation to bring forward to the Board at a later date.

6. ADJOURN

Motion: 2020-83

Moved By: A. Dubeau Seconded By: C. McGinn

RESOLVED THAT: this meeting of the SSEA Board of Directors held on August 25, 2020 adjourn at 2:59 pm to meet again on Thursday October 15, 2020 or at the call of the chair.

Carried;

Original Signed by:

Original Signed by

Chair Steffen Walma

Executive Director, Julie Cayley

Approved this 15th day of October, 2020