



**SEVERN SOUND ENVIRONMENTAL ASSOCIATION
JOINT MUNICIPAL SERVICE BOARD (JMSB)**

**Call of the Chair
December 16, 2020
2:30PM**

Via video & telephone conference

Join Zoom Meeting <https://us02web.zoom.us/j/85325972158> Meeting ID: 853 2597 2158

1. WELCOME AND CALL TO ORDER

2. ADOPT AGENDA

3. DECLARATION OF PECUNIARY INTEREST

4. MINUTES

Review of 3rd quarter minutes will be done at 4th quarter meeting in January 2021.

5. CLOSED SESSION ITEMS

5.1 Motion to go into closed session

5.2 Motion to rise and report

5.3 Executive Director re: Educating/training members of the Board (Board Procedures and Code of Conduct)

6. BUDGET DISCUSSION

6.1 Board Member Roundtable – 2021 budget updates

7. 2020 FINANCIALS UPDATE

8. OTHER BUSINESS

8.1 Board Member Veitch re: Provincial Budget Bill and schedule 6 (Conservation Authorities Act)

8.2 Year End Report & Strategic Plan reporting (2019) Update

8.3 Confirm January 21, 2021 meeting date and time

9. ADJOURN

SEVERN SOUND ENVIRONMENTAL ASSOCIATION (SSEA)
FINANCIAL REPORT
For the Eleven Months Ending November 30, 2020

	2020	2020	2020	2020	Variance \$	2020	2019
	YTD Actual	REVISED Budget re Covid	Actual/Budget %	Annual Budget		Actual/Budget %	APPROVED Actual
SSEA CORE OPERATIONS							
GENERAL REVENUE	(917,609)	(851,970)	108%	(908,069)	9,540	101.1%	(527,069)
UNDISTRIBUTED PAYROLL EXPENSE	182,152	237,624	77%	291,298	109,146	63.0%	200,861
ADMINISTRATION/OVERHEAD	93,625	157,245	60%	156,965	63,340	60.0%	62,717
GIS BASE COVERAGES	79,287	88,639	89%	88,639	9,352	89.0%	88,501
RISK MANAGEMENT	0	0	0%	17,165	17,165	0.0%	0
REQUESTS & REVIEWS	7,245	5,500	132%	33,778	26,533	21.0%	8,535
RURAL PROGRAMS	0	0	0%	12,183	12,183	0.0%	0
MONITORING & SURVEILLANCE	85,639	72,011	119%	96,015	10,376	89.0%	63,039
MONITORING SUPPORT	4,685	16,500	28%	22,000	17,315	21.0%	21,875
WATER SCIENTIST	54,568	61,297	89%	61,297	6,729	89.0%	58,771
INVASIVE SPECIES	40,396	48,113	84%	55,080	14,684	73.0%	(15,801)
SOURCE WATER IMPLEMENTATION	(285)	76,149	0%	73,649	73,934	(0.0%)	(1,178)
TOTAL SSEA CORE OPERATIONS	(370,297)	(88,891)	417%	0	370,297	0.0%	(39,749)
SSEA IMPLEMENTATION							
GROUND WATER PROJECT							
Revenues	0	(2,500)	0%	(2,500)	(2,500)	0.0%	0
Expenses	0	2,500	0%	2,500	2,500	0.0%	11
FARLAIN LAKE PROJECT							
Revenues	0	(10,000)	0%	0	0	0.0%	0
Expenses	2,446	10,000	24%	0	(2,446)	0.0%	0
HONEY HARBOUR SURVEY							
Revenues	(14,941)	(14,941)	100%	(14,941)	0	100.0%	(15,088)
Expenses	2,232	14,941	15%	14,941	12,709	15.0%	3,943
WETLANDS EVALUATION PROJECT							
Revenues	0	0	0%	0	0	0.0%	0
Expenses	0	0	0%	0	0	0.0%	99
WYE MARSH PROJECT							
Revenues	0	0	0%	0	0	0.0%	0
Expenses	753	0	0%	0	(753)	0.0%	0
INLAND LAKES							
Revenues	(18,588)	(18,588)	100%	(18,588)	0	100.0%	(20,923)
Expenses	12,529	18,588	67%	18,588	6,059	67.0%	16,838
TREE DISTRIBUTION PROJECT							
Revenues	71	0	0%	(20,004)	(20,075)	(0.0%)	(17,244)
Expenses	6,438	5,503	117%	20,004	13,566	32.0%	20,244
RMO PROJECT							
Revenues	(74,587)	(74,191)	101%	(74,191)	396	101.0%	(72,624)
Expenses	56,338	74,191	76%	74,191	17,853	76.0%	88,095
VICTORIA HARBOUR WTP SURVEY							
Revenues	0	(7,855)	0%	(7,855)	(7,855)	0.0%	(338)
Expenses	0	7,855	0%	7,855	7,855	0.0%	8,126
CITIZEN SCIENTIST							
Revenues	(4,625)	(4,625)	100%	0	4,625	0.0%	(4,625)
Expenses	18,960	4,625	410%	0	(18,960)	0.0%	0
HABITAT RESTORATION PROJECT							
Revenues	0	0	0%	0	0	0.0%	(77,527)
Expenses	0	0	0%	0	0	0.0%	18,468
SUSTAINABLE SEVERN SOUND							
Revenues	(32,256)	(106,756)	30%	(106,756)	(74,500)	30.0%	0
Expenses	22,919	106,756	21%	106,756	83,837	21.0%	0
TOTAL SSEA IMPLEMENTATION							
PROJECTS	(22,311)	5,503	(405.0%)	0	22,310	0.0%	(52,545)
TOTAL SSEA OPERATING							
(SURPLUS)/DEFICIT	(392,608)	(83,388)	471%	0	392,608	0.0%	(92,294)