



**SEVERN SOUND ENVIRONMENTAL ASSOCIATION
JOINT MUNICIPAL SERVICE BOARD (JMSB)
CALL OF THE CHAIR (via Zoom)
December 10, 2021 9:00 a.m.**

Present via zoom video:

SSEA Chair, Deputy Mayor Steffen Walma	Township of Tiny
SSEA Vice Chair, Councillor Paul Wiancko	Township of Georgian Bay
SSEA Past Chair, Councillor Ron Stevens	Township of Severn
Councillor Ian Veitch	Township of Oro-Medonte
Deputy Mayor Anita Dubeau	Town of Penetanguishene
Councillor Perry Ritchie	Township of Springwater
Councillor Paul Raymond	Township of Tay

Regrets:

Councillor Carole McGinn	Town of Midland
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Staff present via zoom video:

Julie Cayley	Executive Director
Lex McPhail	IT Manager/GIS Applications Specialist
Judy Limoges	Treasurer
Melissa Carruthers	Risk Mgmt. Official/Risk Mgmt. Inspector

SSEA Chair Steffen Walma, welcomed everyone, provided an introduction, advising that the intent of this discussion is to determine what the Board would like to do as a follow-up to the letter received from Township of Tay Mayor Ted Walker (date December 3, 2021 received by email December 6, 2021), as well as, a signing authority adjustment re: the SSEA bank account.

Letter from the Township of Tay dated December 3, 2021

Julie Cayley, Executive Director, shared a response letter drafted by staff and read it to the Board. The SSEA Chair then asked Board member, Tay Councillor Paul Raymond, for comments. He advised that he has had a chat with his mayor, that he thinks the draft reply letter is good, and that he hopes all parties can move forward with a better understanding of the issues. Discussion followed.

MOTION: 2021-104

Moved by: R. Stevens

Seconded by: I. Veitch

RESOLVED THAT: Staff will finalize the Draft response letter to be shared as draft (not to be distributed) with the Board: AND

FURTHER THAT: The final response will be sent to the Township of Tay Wednesday December 15, 2021. Prior to that date, staff and the Board Chair will seek to meet with Township of Tay staff (CAO and Treasurer) to ensure the draft letter provides the required clarity.

Carried

Bank Signing Authority

SSEA's Executive Director shared the resolution passed by the Board on October 25, 2021 suggesting that the resolution be amended from "SSEA board member representing the Treasurer municipality" to "SSEA Board member." Deputy Mayor Anita Dubeau suggested it change to 'SSEA Vice Chair' instead.

MOTION: 2021-105

Moved by: P. Ritchie Seconded by: A. Dubeau

RESOLVED THAT: The SSEA bank Signing authority be amended to:

Two signatures required; one from the *Executive Director* or *Treasurer from the Treasurer Municipality* and one from the *SSEA Chair* or *SSEA Vice Chair*.

Carried.

The meeting adjourned at 9:37 a.m.

Chair, Steffen Walma

Executive Director, Julie Cayley

Approved this _____ day of _____, 2021