



**SEVERN SOUND ENVIRONMENTAL ASSOCIATION  
JOINT MUNICIPAL SERVICE BOARD (JMSB)  
2022 Special Meeting**

**February 4, 2022  
9:00am – 9:45am  
Via video & telephone conference**

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- 1. WELCOME AND CALL TO ORDER**
- 2. ADOPT AGENDA**
- 3. DECLARATION OF PECUNIARY INTEREST**
- 4. APPROVAL OF PAST MINUTES**  
None
- 5. SEVERN SOUND SOURCE PROTECTION AUTHORITY MEETING**  
No SSSPA Mtg.
- 6. PRESENTATIONS**  
None
- 7. SSEA BUSINESS**
- 8. SSEA CORPORATE ADMINISTRATION UPDATES**  
  
8.1 Staff Report 01-22-SSEA – DWSP Funding
- 9. EXECUTIVE DIRECTOR UPDATE**  
None
- 10. ANNOUNCEMENTS**
- 11. CORRESPONDENCE**  
None
- 12. CLOSED SESSION**  
There are no closed session items for this agenda.
- 13. OTHER BUSINESS**
- 14. ADJOURN**



**Severn Sound Environmental Association  
Joint Municipal Service Board  
2022 Special Meeting – February 4, 2022**

**STAFF REPORT**

**No:** 01-22-SSEA  
**Date:** January 31, 2022  
**To:** Chair and Members of the SSEA Board of Directors  
**From:** Judy Limoges, Treasurer and Julie Cayley, Executive Director

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**SUBJECT: SSEA Drinking Water Source Protection 2021 Municipal Revenue**

***Strategic Plan Goal 2: Supportive Partnerships***  
***Strategic Plan Goal 4: An Exceptional Organization***

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**RECOMMENDATION:**

**RESOLVED THAT: Staff Report No. 01-22-SSEA regarding SSEA Drinking Water Source Protection 2021 Municipal Revenue be received; and**

**FURTHER THAT: the SSEA Board approves Option  as presented.**

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**Purpose of Staff Report**

The purpose of this report is to provide the SSEA Board with options regarding the municipal budget allocation to the 2021 SSEA Source Water Protection Program.

**Background**

The [Clean Water Act, 2006](#) is part of the multi-barrier approach to ensure clean, safe and sustainable drinking water for Ontarians, by protecting sources of municipal drinking water such as lakes, rivers and well water. Under this legislation, the [Drinking Water Source Protection Program](#) was established by the Government of Ontario. Under the Clean Water Act, 2006 the SSEA is one of the Source Protection Authorities within the South Georgian Bay Lake Simcoe Source Protection Region (SGBLS SPR) and works with our member municipalities as well as the District Municipality of Muskoka to implement the Drinking Water Source Protection (DWSP) Program. Under the Source Protection Program, the SSEA has special duties as a Source Protection Authority (SPA), and has its own board. The [Clean Water Act, 2006](#), and its regulations list the duties of the Source Protection Authority board.

The SSEA, as a Joint Municipal Service Board, is able to provide cost-effective services in many areas including Drinking Water Source Protection. One dedicated staff person is shared by all 8-member municipalities. This is an established, experienced locally based resource available to all partners. Development and growth pressure in the Severn Sound watershed makes this position increasingly important in order to ensure SSEA members are legally meeting their obligations under the [Clean Water Act, 2006](#) and protecting their sources of municipal drinking water for their residents.

The SSEA Board established a Reserve Funds Policy in the 2020 budget year. The primary objective of the Policy is to ensure that monies are set aside for the long-term goals and

obligations of the SSEA and SSEA Municipal partners and that those funds will be available when needed. By establishing Reserves, the SSEA Board took an important step in ensuring the SSEA is fiscally responsible and to ensure long-term financial planning tools are in place and are used to set aside funds for a future purpose including to fund known future obligations like DWSP.

The SSEA Board approved the 2021 Budget which included \$47,280 from its municipal partners for the Drinking Water Source Protection (DWSP) Program, anticipating a reduction in funding from the Provincial Government for 2021/22 fiscal for this Program. On June 1, 2021 an MOU was signed with the LSRCA as the lead SPA for the 2021/22 Provincial funding for the DWSP Program. The 2022 approved SSEA DWSP budget is \$48,419.

As in previous years, it is anticipated that the Province will at some point discontinue funding for the DWSP Program. This will continue to be a legal responsibility for both the SSEA and its municipal partners. The 2020 municipal DWSP funds are currently in the SSEA contingency reserve (excluding Oro-Medonte and Tay – their 2020 shares were returned to them). Without ongoing planning within the SSEA budget for this potential occurrence, including maintaining a DWSP reserve, the possible elimination of Provincial funding would result in a significant increase in budget revenue required from SSEA’s municipal partners. Therefore, the following options regarding the 2021 municipal DWSP funds are presented to the Board (see attached Municipal DWSP Funds 2020-2021):

1. Move the 2021 municipal DWSP funding received from the member municipalities (\$47,280) into SSEA reserve. This would leave two years of municipal DWSP funds in SSEA reserve to offset any Provincial funding shortfall (one year for Oro-Medonte and Tay), providing the most protection available against any Provincial funding shortfall; or
2. Refund the 2021 DWSP to individual SSEA Partner Municipalities as requested per Municipal Council motion; or
3. Refund the full 2021 SSEA DWSP budget contribution of \$47,280 to all SSEA Municipal Partners as per the core municipal share ratio. This option means there are no funds in SSEA reserve for Oro-Medonte and Tay, and only the 2020 funds in SSEA reserve for the other municipalities – one year of protection to offset any Provincial funding shortfall. This refund would offset the 2022 municipal budget request from SSEA.

**Conclusion/Recommendations**

The SSEA staff recommendation continues to be Option 1; to move the 2021 municipal DWSP funds collected to SSEA reserve for anticipated future program funding shortfalls.

Prepared by:  
*Original signed by*

Approved for Submission by:  
*Original signed by*

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Judy Limoges, Treasurer

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Julie Cayley, Executive Director

**SEVERN SOUND ENVIRONMENTAL ASSOCIATION  
MUNICIPAL DWSP FUNDS  
2020-2021**

	OPTION 1			OPTION 2		OPTION 3	
	TOTAL	2020	2021	2020	2021	2020	2021
	<b>SSEA RESERVE</b>			<b>RESERVE</b>	<b>REFUND</b>	<b>RESERVE</b>	<b>REFUND</b>
Georgian Bay	10,895	6,639	4,256	6,639		6,639	4,256
Midland	17,367	10,575	6,792	10,575		10,575	6,792
Oro-Medonte	5,838	-	5,838	-	Refund the 2021 DWSP to	-	5,838
Penetanguishene	12,883	7,848	5,035	7,848	individual SSEA	7,848	5,035
Severn	12,638	7,699	4,939	7,699	Partner	7,699	4,939
Springwater	11,098	6,762	4,336	6,762	Municipalities as requested per	6,762	4,336
Tay	5,941	-	5,941	-	Municipal Council motion	-	5,941
Tiny	25,919	15,777	10,142	15,777		15,777	10,142
<b>TOTAL</b>	<b>102,580</b>	<b>55,300</b>	<b>47,280</b>	<b>55,300</b>		<b>55,300</b>	<b>47,280</b>