



**Severn Sound Environmental Association
Joint Municipal Service Board
2023 Second Quarterly Meeting (Q2) – July 20th, 2023**

STAFF REPORT

No: 30-23-SSEA
Date: July 20th, 2023
To: Chair and Members, SSEA Board of Directors
From: Julie Cayley, Executive Director
SUBJECT: Executive Director's Report – 2nd Quarter 2023

APPLICABLE STRATEGIC PLAN GOALS:

- Goal 1: Sound Science**
 - Goal 2: Supportive Partnerships**
 - Goal 3: An Engaged & Informed Community**
 - Goal 4: An Exceptional Organization**
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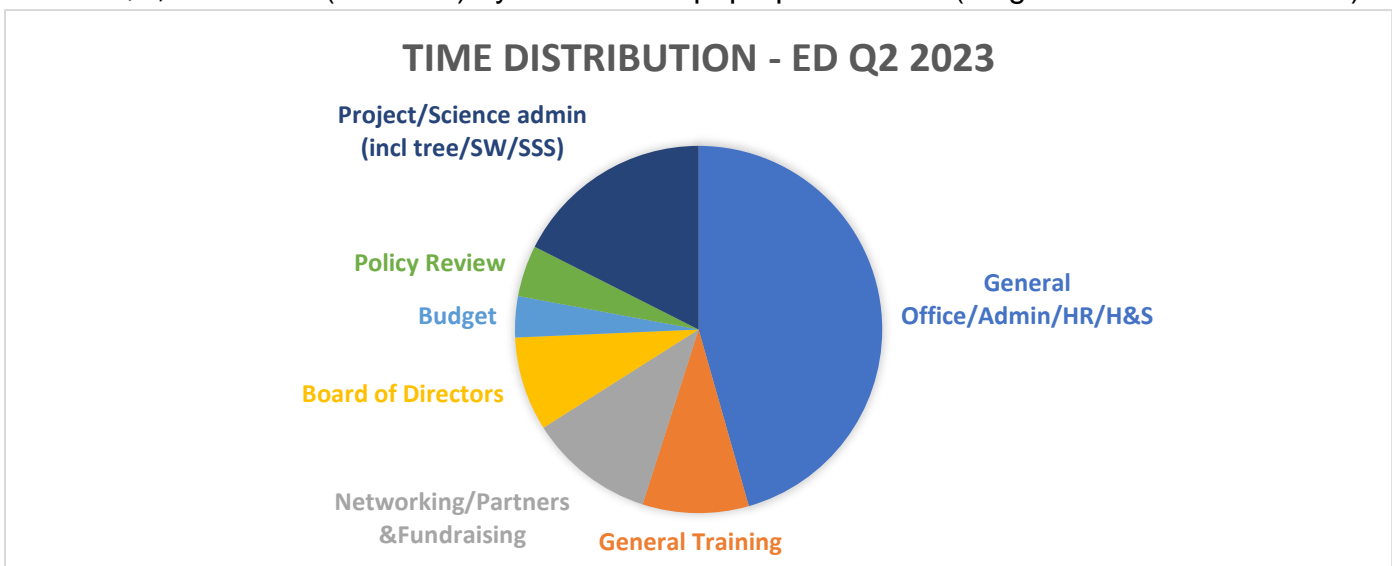
RECOMMENDATION:

RESOLVED THAT: The Executive Director Staff Report No. 30-23-SSEA regarding 2023 Q2 Report be received for information.

The following are some of the key highlighted activities from the SSEA ED in the 2023 Q2.

Budget/Financial/Fundraising

- Researching/identifying grant and fundraising opportunities.
- \$1,600 raised (donation) by Perkinsfield pop-up fundraiser (Meg Whitton Bounce 104.1)



Outreach/ Networking/Partners

As the ED, one of my key roles is to build and maintain partner and external relationships as part of regular environmental scan of issues and opportunities.

- Government Relations - Maintained relationships with MPPs and MPs
- Follow-up meeting with MP Chambers re: Federal budget commitment to Great Lakes
- Represented Severn Sound communities at the Great Lakes St Lawrence Cities Initiative (GLSLCI) AGM in Chicago – **50% of travel and attendance cost covered by Township of Tiny.**
 - Networked and discussed climate adaptation strategies with Mayors, Municipal Councillors and staff from municipalities around the Great Lakes
 - Accepted WEGE small community's sustainability award on behalf of the Township of Tiny
 - Working on idea of local Georgian Bay mini GLSLCI with GLSLCI staff and Georgian Bay mayors who attended including Town of Blue Mountains, Collingwood, Owen Sound and Township of Archipelago
- Met with Linda Rodenburg, Principal at Lakehead University Orillia, exploring partnership opportunities.
- Partnering with the County of Simcoe for SSEA website update and transition, significant cost savings by partnering with the County and thank you to County staff for support through the migration.
- Providing technical support and advice to the Simcoe County Federation of Agriculture for installation and use of 4 more Adcon (Weather Innovations) weather stations, 3 within the watershed. Negotiating use of data relevant to SSEA watershed.
- Continued connection as a member of the Lake Huron Lakewide Action and Management Plan (LAMP) Lake Huron Partnership Management Committee.
- Connecting with partners, including original SSRAP partners to establish SSEA 20th Anniversary Science Advisory Committee.
- Continued as Director on Canadian Environmental Law Association (CELA) Healthy Great Lakes Advisory Committee.
- Established agenda and 'save the date' to be discussed with Board re: Permissions, Environmental Assessments and Aggregate Approvals 101 Web Based Training for North Simcoe municipal leaders and senior planning staff. Proposed topics include:
 1. Provincial Permissions – MECP
 2. Provincial Environmental Assessments and Renewable Energy Approvals – MECP
 3. Aggregate Approvals – MNRF
- Maintain external relationships as part of regular environmental scan of issues and opportunities.
 - Including meet and greet (virtual) with new staff contact for Federal Department of Fisheries and Oceans (DFO)
 - Exploring opportunities with *Great Lakes Cruise Association* – getting to know the industry, potential impacts on Severn Sound/Georgian Bay and opportunity to share the SSEA success story onboard the ships

SSEA Board/Organization/Operations

- SSEA Board meetings

- 2023 1st Q Board meeting
- June SSEA Board Executive Meeting
- Coordinating requests of SSEA Staff Experts from Board and Municipal members.
- Keeping up to date on HR and H&S (webinars etc. including *Time Balance* Training and *Practical Leadership Skills* training with SSEA Managers & senior staff).
- Successfully negotiated Business/Corporate vehicle rental agreement with Enterprise (thank you Township of Tiny for sharing their Enterprise connection).
- Continuing to work with Georgian Bay Township to re-instate Honey Harbour water quality monitoring work (re: GB Township resolution to discontinue in 2023).
- Attended
 - Simcoe County Fed of Ag AGM
 - GLSLCI 20th Anniversary AGM
 - GLWQA Annex 2 Lake Huron Partnership Management Committee Meeting (virtual)
 - Canadian Water Museum AGM
 - Source Protection Committee meeting – in person at NVCA
 - Perkinsfield pop-up fundraiser (Meg Whitton Bounce 104.1FM)
 - Discover Coldwater event
- Inaugural meeting of SSEA supporters interested in exploring/establishing SSEA Foundation.
- Continue to meet with member Mayors, staff and CAOs to develop relationships and keep or develop open lines of communication.
- 2023 Budget
 - All municipal budget deputations completed

HR/Staffing

- Continue to streamline payroll implementation with Township of Tay and staff on implementation of online payroll (ADP).
- Onboarded/Completed contracts for several seasonal staff.
- Hired new SSS Coordinator Jon Main.
- Confirmed Canada Summer Jobs - 5 positions funded for 2023.
- Staff confirmed 2 externally funded (OFAH) shared student positions for 2023.
- Lead ongoing Team SSEA staff meetings.

Prepared and submitted by:

Original signed by

Julie Cayley, Executive Director