



**SEVERN SOUND ENVIRONMENTAL ASSOCIATION
JOINT MUNICIPAL SERVICE BOARD (JMSB)
2022 Second Quarter (Q2) Meeting**

**July 26th, 2022
9:30am – 12:00pm
Via video & telephone conference**

Present via zoom video:

SSEA Chair, Deputy Mayor Steffen Walma
SSEA Vice Chair, Councillor Paul Wiancko
SSEA Past Chair, Councillor Ron Stevens
Councillor Ian Veitch
Councillor Perry Ritchie
Deputy Mayor Anita Dubeau
Councillor Barry Norris

Township of Tiny
Township of Georgian Bay
Township of Severn
Township of Oro-Medonte
Township of Springwater
Town of Penetanguishene
Township of Tay

Regrets:

Councillor Carole McGinn

Town of Midland

Staff present via zoom video:

Julie Cayley
Lex McPhail
Judy Limoges
Cliff Evanitski
Melissa Carruthers
Michelle Hudolin
Tamara Brincat
Aisha Chiandet
Nicole Stott

Executive Director
IT Manager/GIS Applications Specialist
Treasurer
Office Manager
Risk Mgmt. Official/Risk Mgmt. Inspector
Wetlands & Habitat Biologist
Invasive Species Program Coordinator
Water Scientist
Invasive Species Management Technician

1. WELCOME AND CALL TO ORDER

Chair Walma called the meeting to order at 9:30 am.

2. ADOPT AGENDA

MOTION: 2022-030

Moved by: B. Norris

Seconded by: R. Stevens

RESOLVED THAT: the SSEA Joint Municipal Service Board approves the Meeting Agenda as dated July 26th, 2022

Carried;

3. DECLARATION OF PECUNIARY INTEREST

None declared.

4. APPROVAL OF PAST MINUTES

4.1 Minutes of 2022 First Quarter (Q1) meeting of the SSEA Joint Municipal Service Board held April 28th, 2022.

MOTION: 2022-31

Moved by: P. Ritchie

Seconded by: I. Veitch

RESOLVED THAT: the SSEA Joint Municipal Service Board approves the minutes of the SSEA First Quarter (Q1) meeting of the SSEA Joint Municipal Service Board held April 28th, 2022.

Carried;

4.2 Minutes of the 2022 First Quarter (Q1) meeting of the SSEA Source Protection Authority held April 28th, 2022.

MOTION: 2022-32

Moved by: A. Dubeau

Seconded by: P. Wiancko

RESOLVED THAT: the SSEA Joint Municipal Service Board approves the minutes of the 2022 First Quarter (Q1) meeting of the SSEA Source Protection Authority held April 28th, 2022.

Carried;

4.3 Minutes of the SSEA 2022 Special Board Executive Budget Meeting June 13th, 2022.

Motion 2022-33

Moved by: P. Wiancko

Seconded by: R. Stevens

RESOLVED THAT: the SSEA Joint Municipal Service Board receives the minutes of the SSEA 2022 Special Board Executive Budget Meeting held June 13th, 2022.

Carried;

4.4 Business arising from the minutes.

None.

5. SEVERN SOUND SOURCE PROTECTION AUTHORITY MEETING

No SPA meeting this quarter.

6. SSEA SECOND QUARTER 2022 REPORT

MOTION: 2022-033.1

Moved by: P. Ritchie

Seconded by: I. Veitch

RESOLVED THAT: The Second Quarter 2022 report presented by Julie Cayley, Executive Director, be approved for circulation.

Carried;

7. PRESENTATIONS

7.1 Staff Presentation Re: Past and Upcoming Events Update – Julie Cayley, Executive Director, SSEA

MOTION: 2022-034

Moved by: R. Stevens

Seconded by: A. Dubeau

RESOLVED THAT: The Staff Presentation regarding Past and Upcoming Events Update, be received as information.

Carried;

7.2 Staff Presentation Re: Provincial Water Quality Monitoring Network – Partner Update, Aisha Chiandet, Water Scientist, SSEA

MOTION: 2022-035

Moved by: I. Veitch

Seconded by: P. Wiancko

RESOLVED THAT: The Staff Presentation regarding Provincial Water Quality Monitoring Network – Partner Update, be received as information.

Carried;

MOTION: 2022-035.1

Moved by: A. Dubeau

Seconded by: P. Ritchie

RESOLVED THAT: A letter be drafted by SSEA staff and circulated to the Board Draft prior to sending to Environment Canada stipulating with said Federal Department the importance of having Water Survey of Canada stations in place.

Carried;

8. SSEA FINANCIAL REPORTS

8.1 Staff Report 15-22-SSEA – 2021 Draft Financial Report

MOTION: 2022-036

Moved by: P. Ritchie

Seconded by: A. Dubeau

RESOLVED THAT: Staff Report No. 15-22-SSEA regarding the 2021 Draft Financials and Audit be received as information.

Carried;

8.2 Staff Report 16-22-SSEA – 2022 2nd Quarter Draft Financials

MOTION: 2022-037

Moved by: I. Veitch

Seconded by: P. Ritchie

RESOLVED THAT: Staff Report No. 16-22-SSEA regarding the 2022 2nd Quarter Draft Financials be received as information.

Carried;

8.3 Staff Report 17-22-SSEA – 2023 Draft Budget Report

MOTION: 2022-038

Moved by: R. Stevens

Seconded by: P. Ritchie

RESOLVED THAT: Staff Report No. 17-22-SSEA regarding the 2023 Draft Budget be received; AND

FURTHER THAT: The Board approves the proposed 2023 budget increase of \$36,300 with future considerations (for the use of reserves) pending the outcome of the pay equity and compensation review.

Carried;

8.4 Staff Report 18-22-SSEA- SSEA Staffing Cost Update

MOTION: 2022-039

Moved by: I. Veitch

Seconded by: A. Dubeau

RESOLVED THAT: Staff Report No. 18-22-SSEA regarding the SSEA Staffing Costs Update be received as information.

Carried;

9. SSEA CORPORATE ADMINISTRATION UPDATES

9.1 Staff Report 19-22-SSEA – Severn Sound SWP/RMO Update

MOTION: 2022-040

Moved by: R. Stevens

Seconded by: B. Norris

RESOLVED THAT: Staff Report No. 19-22-SSEA regarding an update on the activities undertaken by SS SPA and SSEA Risk Management staff during Q2 of 2022, be received for information.

Carried;

9.2 Staff Report 20-22-SSEA – Office Lease Update

MOTION: 2022-041

Moved by: B. Norris

Seconded by: A. Dubeau

RESOLVED THAT: Staff Report No. 20-22-SSEA regarding the Office Lease Update, be received for information.

Carried;

9.3 Staff Report 21-22-SSEA – Invasive Species Program Update

MOTION: 2022-042

Moved by: P. Ritchie

Seconded by: R. Stevens

RESOLVED THAT: Staff Report No. 21-22-SSEA regarding SSEA Invasive Species Program Update, be received for information.

Carried;

9.4 Staff Report 22-22-SSEA – 2020-2021 Annual Report

MOTION: 2022-043

Moved by: I. Veitch

Seconded by: B. Norris

RESOLVED THAT: Staff Report No. 22-22-SSEA, regarding the Draft 2020-2021 SSEA Annual Report be received for information; and

FURTHER THAT: the SSEA Board of Directors approves the Draft 2020-2021 SSEA Annual Report and directs staff to forward it to the member municipalities.

Carried;

9.5 Staff Report 23-22-SSEA – Sustainable Severn Sound (SSS) Update

MOTION: 2022-044

Moved by: P. Ritchie

Seconded by: R. Stevens

RESOLVED THAT: Staff Report No. 23-22-SSEA, regarding the Sustainable Severn Sound Update, be received for information.

Carried;

9.6 Staff Report 24-22-SSEA - SSEA Grant Application Update

MOTION: 2022-045

Moved by: R. Stevens

Seconded by: P. Wiancko

RESOLVED THAT: Staff Report No. 24-22-SSEA regarding SSEA Grant Application Update, be received for information.

Carried;

9.7 Staff Report 25-22-SSEA – Tree Program Update

MOTION: 2022-046

Moved by: A. Dubeau

Seconded by: P. Wiancko

RESOLVED THAT: Staff Report No. 25-22-SSEA regarding SSEA Community Tree Planting & Tree Seedling Distribution Program Update, be received for information.

Carried;

9.8 Staff Report 26-22-SSEA – Projects 4 Pollinators Initiative

MOTION: 2022-047

Moved by: I. Veitch

Seconded by: A. Dubeau

RESOLVED THAT: Staff Report No. 26-22-SSEA regarding Projects 4 Pollinators Initiative, be received for information.

Carried;

9.9 Staff Report 27-22-SSEA – Depave Paradise Program Wrap-up

MOTION: 2022-048

Moved by: P. Wiancko

Seconded by: B. Norris

RESOLVED THAT: Staff Report No. 27-22-SSEA regarding Depave Paradise Program Wrap-up, be received for information.

Carried;

