



**SEVERN SOUND ENVIRONMENTAL ASSOCIATION
JOINT MUNICIPAL SERVICE BOARD (JMSB)
2022 Third Quarter (Q3) Meeting**

**October 27th, 2022
9:30am – 12:00pm
Victoria Harbour (Queen's Quay), ON**

Present:

SSEA Chair, Deputy Mayor Steffen Walma	Township of Tiny
SSEA Vice Chair, Councillor Paul Wiancko	Township of Georgian Bay
SSEA Past Chair, Councillor Ron Stevens	Township of Severn
Councillor Carole McGinn	Town of Midland
Councillor Ian Veitch	Township of Oro-Medonte
Deputy Mayor Anita Dubeau	Town of Penetanguishene
Councillor Paul Raymond	Township of Tay

Regrets:

Councillor Perry Ritchie	Township of Springwater
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Guests:

Councillor Jeff Bumstead	Township of Tay
Rebecca MacDonald (via Zoom)	Pahapill and Associates
Carl Pahapill (via Zoom)	Pahapill and Associates

Staff present:

Julie Cayley	Executive Director
Lex McPhail	IT Manager/GIS Applications Specialist
Judy Limoges	Treasurer
Cliff Evanitski	Office Manager
Melissa Carruthers	Risk Mgmt. Official/Risk Mgmt. Inspector
Tamara Brincat	Invasive Species Program Coordinator
Nicole Stott	Drinking Water Source Protection Assistant

1. WELCOME AND CALL TO ORDER

Chair Walma called the meeting to order at 9:30 am.

2. ADOPT AGENDA

MOTION: 2022-065

Moved by: I. Veitch

Seconded by: P. Raymond

RESOLVED THAT: the SSEA Board approves the Q3 Meeting Agenda of October 27th, 2022.

Carried;

3. DECLARATION OF PECUNIARY INTEREST

None declared.

4. APPROVAL OF PAST MINUTES

4.1 Minutes of 2022 Special Board Meeting of the SSEA Joint Municipal Service Board held September 26th, 2022.

MOTION: 2022-066

Moved by: A. Dubeau

Seconded by: C. McGinn

RESOLVED THAT: the SSEA Joint Municipal Service Board approves the minutes of the SSEA 2022 Special Board Meeting held September 26th, 2022.

Carried;

4.2 Business arising from the minutes

MOTION: 2022-067

Moved by: P. Raymond

Seconded by: R. Stevens

RESOLVED THAT: the SSEA Joint Municipal Service Board approves the draft letter prepared by staff regarding maintenance and expansion of the HYDAT network in the Severn Sound watershed; AND

FURTHER THAT: said letter be forwarded to the appropriate staff at Environment and Climate Change Canada.

Carried;

5. SEVERN SOUND SOURCE PROTECTION AUTHORITY MEETING

No SPA meeting this quarter.

6. SSEA THIRD QUARTER 2022 REPORT

MOTION: 2022-067.1

Moved by: C. McGinn

Seconded by: I. Veitch

RESOLVED THAT: the Third Quarter 2022 report presented by Julie Cayley, Executive Director, be approved for circulation.

Carried;

7. PRESENTATIONS

7.1 Staff Presentation Re: Severn Sound Invasive Species Strategy (SSISS)

MOTION: 2022-068

Moved by: I. Veitch

Seconded by: C. McGinn

RESOLVED THAT: The Staff Presentation regarding the Severn Sound Invasive Species Strategy (SSISS), be received as information.

Carried;

Action – Board directed staff to Provide SSEA Invasive Species Working Group update for next meeting.

8. SSEA FINANCIAL REPORTS

8.1 Staff Report 33-22-SSEA – 2021 Draft Audited Financial Statements

Rebecca MacDonald and Carl Pahapill of Pahapill and Associates appeared before the Board via Zoom to speak to the 2021 Audited Financial Statements.

MOTION: 2022-069

Moved by: C. McGinn

Seconded by: R. Stevens

RESOLVED THAT: Staff Report No. 33-22-SSEA regarding the 2021 Draft Audited Financial Statements be approved by the Board.

Carried;

8.2 Staff Report 34-22-SSEA – 2022 3rd Quarter Draft Financials (deferred)

9. SSEA CORPORATE ADMINISTRATION UPDATES

9.1 Staff Report 35-22-SSEA – Severn Sound SWP/RMO Update

MOTION: 2022-070

Moved by: P. Wiancko

Seconded by: P. Raymond

RESOLVED THAT: Staff Report No. 35-22-SSEA regarding an update on the activities undertaken by SS SPA and SSEA Risk Management staff during Q3 of 2022, be received for information.

Carried;

9.2 Staff Report 36-22-SSEA – SSEA Invasive Species Program Update

MOTION: 2022-071

Moved by: R. Stevens

Seconded by: C. McGinn

RESOLVED THAT: Staff Report No. 36-22-SSEA regarding the SSEA Invasive Species Program Update, be received for information.

Carried;

9.3 Staff Report 37-22-SSEA – Sustainable Severn Sound (SSS) Update

MOTION: 2022-072

Moved by: R. Stevens

Seconded by: P. Wiancko

RESOLVED THAT: Staff Report No. 37-22-SSEA regarding the SSEA's SSS Special Project update for the 3rd quarter of 2022, be received for information.

Carried;

9.4 Staff Report 38-22-SSEA – Grant Application Update

MOTION: 2022-073

Moved by: P. Raymond

Seconded by: I. Veitch

RESOLVED THAT: Staff Report No. 38-22-SSEA regarding SSEA Grant Application Update, be received for information.

Carried;

9.5 Staff Report 39-22-SSEA – Tree Program Update

MOTION: 2022-074

Moved by: R. Stevens

Seconded by: A. Dubeau

RESOLVED THAT: Staff Report No. 39-22-SSEA regarding SSEA Community Tree Planting & Tree Seedling Distribution Program Update, be received for information; AND

FURTHER THAT: Staff be directed to work with the County of Simcoe to renew the multi-partner Memorandum of Understanding (MOU) with County of Simcoe Forestry.

Carried;

9.6 Staff Report 40-22-SSEA – Events Update

MOTION: 2022-075

Moved by: C. McGinn

Seconded by: R. Stevens

RESOLVED THAT: Staff Report No. 40-22-SSEA regarding SSEA Past and Upcoming events, be received for information.

Carried;

Action – Board directed Staff to investigate resumption of SSEA annual awards ceremony.

9.7 Staff Report 41-22-SSEA – Watershed Monitoring Update

MOTION: 2022-076

Moved by: P. Wiancko

Seconded by: C. McGinn

RESOLVED THAT: Staff Report No. 41-22-SSEA regarding SSEA Watershed Monitoring Update, be received for information.

Carried;

9.8 Staff Report 42-22-SSEA – Employee Group Benefit Plan Renewal

MOTION: 2022-077

Moved by: R. Stevens

Seconded by: I. Veitch

RESOLVED THAT: Staff Report No. 42-22-SSEA regarding the annual renewal report for the SSEA Employee Group Benefit Plan from Mosey & Mosey, be received for information.

Carried;

9.9 Staff Report 43-22-SSEA – Ground Water Study - Natural Sciences and Engineering Research Council Grant Application 25-22-SSEA – Tree Program Update

MOTION: 2022-078

Moved by: C. McGinn

Seconded by: A, Dubeau

RESOLVED THAT: Staff Report No. 43-22-SSEA regarding the proposed Elmvale Ground Water Study - Natural Sciences and Engineering Research Council (NSERC) Grant Application request for support be received; AND

FURTHER THAT: the SSEA Joint Municipal Service Board supports Option #1 to submit a Letter of Intent (LOI) from the Severn Sound Environmental Association for the NSERC grant application for the Groundwater Study.

Carried;

9.10 Staff Report 44-22-SSEA – SSEA Revenue Streams

MOTION: 2022-079

Moved by: P. Wiancko

Seconded by: R. Stevens

RESOLVED THAT: Staff Report No. 44-22-SSEA regarding Diversifying SSEA Revenue Sources be received for information; AND

FURTHER THAT: SSEA staff be directed to explore the possibility of forming a SSEA Conservation Foundation.

Carried;

9.11 Staff Report 45-22-SSEA – Severn Sound Invasive Species Strategy

MOTION: 2022-080

Moved by: A. Dubeau

Seconded by: R. Stevens

RESOLVED THAT: Staff Report No. 45-22-SSEA, regarding Severn Sound Invasive Species Strategy (SSISS), be approved; and

FURTHER THAT: The SSEA Joint Municipal Service Board directs staff to implement the Severn Sound Invasive Species Strategy (SSISS) as presented at its meeting of October 27th, 2022.

Carried;

10. EXECUTIVE DIRECTOR UPDATE

10.1 Staff Report 46-22-SSEA – Executive Director Q3 Report

MOTION: 2022-081

Moved by: C. McGinn

Seconded by: A. Dubeau

RESOLVED THAT: The Executive Director Staff Report No. 46-22-SSEA regarding Q3 Report be received for information.

Carried;

11. ANNOUNCEMENTS

None

12. CORRESPONDENCE

None

13. CLOSED SESSION

13.1 Staff Report 47-22-SSEA – Personnel Matter

MOTION: 2022-082

Moved by: R. Stevens

Seconded by: A. Dubeau

RESOLVED THAT: the SSEA Joint Municipal Service Board does now enter into a Closed Session to discuss a matter about identifiable individuals.

Carried;

MOTION: 2022-083

Moved by: I. Veitch

Seconded by: P. Raymond

RESOLVED THAT: the SSEA Joint Municipal Service Board does now rise from the Closed Session.

Carried;

MOTION: 2022-083.1

Moved by: R. Stevens

Seconded by: C. McGinn

RESOLVED THAT: the SSEA Joint Municipal Service Board directs staff to proceed as directed with the Personnel Matter.

Carried;

14. OTHER BUSINESS

None

15. ADJOURN

MOTION: 2022-084

Moved by: R. Stevens

Seconded by: A. Dubeau

RESOLVED THAT: this meeting of the SSEA Board of Directors held on October 27th, 2022 adjourn at 11:36am to meet again at the call of the Chair.

Carried.

Original signed by

Chair, Steffen Walma

Original signed by

Executive Director, Julie Cayley

Approved this 30th day of January, 2023.