



**SEVERN SOUND ENVIRONMENTAL ASSOCIATION
JOINT MUNICIPAL SERVICE BOARD (JMSB)
2023 Second Quarter (Q2) Meeting**

July 20th, 2023

9:30am – noon

Harbour Shore Community Room, Victoria Harbour

Present:

Chair, Councillor Steffen Walma	Township of Tiny
Vice-chair, Councillor Danielle Alexander (via Zoom)	Township of Springwater
Councillor Suzanne Marchand	Town of Penetanguishene
Councillor Roberta Bald (via Zoom)	Town of Midland
Councillor Lori Hutcheson (via Zoom)	Township of Oro-Medonte
Deputy Mayor Barry Norris	Township of Tay
Councillor Mark Taylor	Township of Severn

Staff present:

Julie Cayley	Executive Director
Melissa Carruthers	Manager Source Water Protection, RMO/RMI
Aisha Chiandet	Water Scientist/Limnologist
Cliff Evanitski	Office Manager
Michelle Hudolin	Manager Watershed Resilience, Wetlands & Habitat Biologist
Judy Limoges	Financial Services Coordinator/Treasurer
Jon Main	Sustainability & Climate Action Coordinator
Emma Maurice	Climate Resilience-Habitat Intern
Lex McPhail	IT Manager/GIS Applications Specialist
Nikki Priestman	Watershed Health Specialist
Nicole Stott	Source Water Protection Intern
Travis van Engelen (via Zoom)	Tree Plant Program Specialist
Brian Chantler	Field Technician (seasonal)
Drew Garrett	Field Technician (seasonal)
Sarah Hutchison	Citizen Science Assistant (seasonal)
Grace McLachlin	Library Technician Assistant (seasonal)
Sarah Song	Algae Causation Study Assistant
Sam van Heerwaarden	Field Technician (seasonal)

Regrets:

Councillor Brian Bocek	Township of Georgian Bay
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Guests:

None

1. WELCOME AND CALL TO ORDER

Chair Walma called the meeting to order at 9:30 am.

2. ADOPT AGENDA

MOTION: 2023-026

Moved by: B. Norris

Seconded by: S. Marchand

RESOLVED THAT: the SSEA Joint Municipal Service Board approves the Meeting Agenda dated July 20th, 2023, as amended; and

FURTHER THAT correspondence to the City of Orillia dated July 17, 2023 re: Boundary Expansion be added under Other Business as item 13.1.

Carried;

3. DECLARATION OF PECUNIARY INTEREST

None declared.

4. APPROVAL OF PAST MINUTES

4.1 Minutes of 2023 First Quarter (Q1) meeting of the SSEA Joint Municipal Service Board held April 27th, 2023

MOTION: 2023-027

Moved by: M. Taylor

Seconded by: R. Bald

RESOLVED THAT: the SSEA Joint Municipal Service Board approves the minutes of the First Quarter (Q1) meeting of the SSEA Joint Municipal Service Board held April 27th, 2023.

Carried;

4.2 Minutes of the Severn Sound Source Protection Authority held April 27th, 2023.

MOTION: 2023-028

Moved by: B. Norris

Seconded by: L. Hutcheson

RESOLVED THAT: the SSEA Joint Municipal Service Board approves the minutes of the Severn Sound Source Protection Authority meeting held April 27th, 2023.

Carried;

4.3 Minutes of the SSEA Executive Committee meeting held June 29th, 2023.

MOTION: 2023-029

Moved by: D. Alexander

Seconded by: S. Marchand

RESOLVED THAT: the SSEA Joint Municipal Service Board approves the minutes of the SSEA Executive Meeting held June 29th, 2023.

Carried;

5. SEVERN SOUND SOURCE PROTECTION AUTHORITY MEETING

None this Quarter.

6. PRESENTATIONS

6.1 Presentation Re: COA Project updates

MOTION: 2023-030

Moved by: D. Alexander

Seconded by: L. Hutcheson

RESOLVED THAT: the presentation and Staff Report No. 20-23-SSEA regarding COA Project updates (Stormwater Monitoring and State of Severn Sound Reporting), be received for information.

Carried;

6.2 Presentation Re: Investigation of Impacts of Blue Green Algae on Fairlain Lake Update

MOTION: 2023-031

Moved by: R. Bald

Seconded by: D. Alexander

RESOLVED THAT: the presentation and Staff Report No. 21-23-SSEA regarding Investigation of Impacts of Blue Green Algae on Fairlain Lake Update, be received for information.

Carried;

6.3 Presentation Re: Improving Habitat in the Severn Sound Watershed Project (GLLAF) Update

MOTION: 2023-032

Moved by: R. Bald

Seconded by: L. Hutcheson

RESOLVED THAT: the presentation and Staff Report No. 22-23-SSEA regarding Improving Habitat in the Severn Sound Watershed Project (GLLAF) Update, be received for information.

Carried;

7. SSEA BUSINESS

a. SSEA 2nd Quarter 2023 Report

MOTION: 2023-033

Moved by: B. Norris

Seconded by: S. Marchand

RESOLVED THAT: the SSEA Joint Municipal Service Board receives the 2nd Quarter 2023 Report for information.

Carried;

b. SSEA Financial Reports

7.1 Staff Report 18-23-SSEA – 2023 2nd Quarter Draft Financials

MOTION: 2023-034

Moved by: M. Taylor

Seconded by: R. Bald

RESOLVED THAT: Staff Report No. 18-23-SSEA regarding the 2023 2nd Quarter Draft Financials be received as information.

Carried;

7.2 Staff Report 19-23-SSEA – Draft 2024 SSEA Budget Update

MOTION: 2023-035

Moved by: S. Marchand Seconded by: B. Norris

RESOLVED THAT: Staff Report No. 19-23-SSEA regarding the 2024 Draft Budget be received; and

FURTHER THAT: The Board approves the Executive Committee recommendation to approve an overall 2024 budget which includes an increase of \$114,478 over the 2023 final budget for the municipal contributions portion of the Core 2024 budget.

Carried;

8. SSEA CORPORATE ADMINISTRATION UPDATES

8.1 Staff Report 23-23-SSEA – SSEA 2023 Grant Application Update

MOTION: 2023-036

Moved by: M. Taylor Seconded by: S. Marchand

RESOLVED THAT: Staff Report No. 23-23-SSEA regarding SSEA Grant Application Update, be received for information.

Carried;

8.2 Staff Report 24-23-SSEA – SSEA Invasive Species Program Update

MOTION: 2023-037

Moved by: L. Hutcheson Seconded by: R. Bald

RESOLVED THAT: Staff Report No. 24-23-SSEA, regarding SSEA Invasive Species Program Update, be received for information.

Carried;

8.3 Staff Report 25-23-SSEA – SSEA Building Tree Capacity in the Severn Sound Watershed Project

MOTION: 2023-038

Moved by: M. Taylor Seconded by: D. Alexander

RESOLVED THAT: Staff Report No. 25-23-SSEA regarding Building Tree Planting Capacity in the Severn Sound Watershed Project, be received for information.

Carried;

8.4 Staff Report 26-23-SSEA – SSEA Monitoring Program Update

MOTION: 2023-039

Moved by: M. Taylor Seconded by: D. Alexander

RESOLVED THAT: Staff Report No. 26-23-SSEA regarding SSEA Monitoring Program Update, be received for information.

Carried;

8.5 Staff Report 27-23-SSEA – SSEA Past and Upcoming Events Update

MOTION: 2023-040

Moved by: B. Norris Seconded by: L. Hutcheson

RESOLVED THAT: Staff Report No. 27-23-SSEA regarding SSEA Past and Upcoming Events Update, be received for information.

Carried;

8.6 Staff Report 28-23-SSEA – SSSPA Drinking Water Source Protection and SSEA Risk Management Services 2023 Q2 updates

MOTION: 2023-041

Moved by: R. Bald

Seconded by: D. Alexander

RESOLVED THAT: Staff Report No. 28-23-SSEA regarding an update on the activities undertaken by SS SPA and SSEA Risk Management staff during Q2 of 2023, be received for information.

Carried;

8.7 Staff Report 29-23-SSEA – SSEA Policies Update

MOTION: 2023-042

Moved by: D. Alexander

Seconded by: S. Marchand

RESOLVED THAT: Staff Report No. 29-23-SSEA regarding the SSEA Policies Update be received as information; and

FURTHER THAT: The SSEA Board approves amending section 2.12 of the Letter of Agreement between SSEA and member municipalities to reflect the change in the Treasurer functions to the Township of Tay from the Town of Midland; and

FURTHER THAT: The Board approves the following updated policies as presented on July 20th, 2023:

SSEA Credit Card Policy;

SSEA Diversity and Inclusion Policy; and

SSEA Reserve Policy.

Carried;

9. EXECUTIVE DIRECTOR UPDATE

Verbal on table

MOTION: 2023-043

Moved by: R. Bald

Seconded by: L. Hutcheson

RESOLVED THAT: The Executive Director Q2 Staff Report No. 30-23-SSEA be received for information.

Carried;

10. ANNOUNCEMENTS

Councillor Taylor invited SSEA Board members to attend Provincial Approval Training sessions to be hosted by Severn Township in late September/early October.

Chair Walma brought forward Tiny Island Review initiative.

11. CORRESPONDENCE

None.

12. CLOSED SESSION

None.

13. OTHER BUSINESS

13.1 Correspondence to the City of Orillia dated July 17th, 2023 re: Boundary Expansion

MOTION: 2023-044

Moved by: M. Taylor

Seconded by: R. Bald

RESOLVED THAT: Correspondence from SSEA to the City of Orillia dated July 17th, 2023 re: Boundary Expansion, be received for information.

Carried;

14. ADJOURN

MOTION: 2023-045

Moved by: B. Norris

Seconded by: D. Alexander

RESOLVED THAT: this meeting of the SSEA Board of Directors held July 20th, 2023 adjourn at 11:20am to meet again October 26th, 2023 or at the call of the Chair.

Carried.

Original signed by

Chair, Steffen Walma

Original signed by

Executive Director, Julie Cayley