



**SEVERN SOUND ENVIRONMENTAL ASSOCIATION
JOINT MUNICIPAL SERVICE BOARD (JMSB)
2023 Third Quarter (Q3) Meeting
October 26th, 2023
9:30am – noon
Harbour Shore Community Room, Victoria Harbour**

Present:

Chair, Councillor Steffen Walma	Township of Tiny
Vice-chair, Councillor Danielle Alexander	Township of Springwater
Councillor Suzanne Marchand	Town of Penetanguishene
Councillor Roberta Bald (via Zoom)	Town of Midland
Councillor Brian Bocek (via Zoom)	Township of Georgian Bay
Deputy Mayor Barry Norris	Township of Tay
Councillor Mark Taylor	Township of Severn

Staff present:

Julie Cayley	Executive Director
Melissa Carruthers (via Zoom)	Manager Source Water Protection, RMO/RMI
Cliff Evanitski	Office Manager
Michelle Hudolin (via Zoom)	Manager Watershed Resilience, Wetlands & Habitat Biologist
Judy Limoges	Financial Services Coordinator/Treasurer
Lex McPhail	IT Manager/GIS Applications Specialist
Nicole Stott	Source Water Protection Intern

Regrets:

Councillor Lori Hutcheson	Township of Oro-Medonte
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Guests:

Nolan Pearce (via Zoom)	Trent University
Michelle Jakobi (via Zoom)	Township of Oro-Medonte

1. WELCOME AND CALL TO ORDER

Chair Walma called the meeting to order at 9:30 am.

2. ADOPT AGENDA

MOTION: 2023-046A

Moved by: M. Taylor

Seconded by: B. Norris

RESOLVED THAT: SSEA Procedures, and Discussion with North Simcoe Councils re: SSEA Orientation be added under Other Business as items 13a and 13b respectively.

Carried;

MOTION: 2023-046B

Moved by: R. Bald

Seconded by: B. Bocek

RESOLVED THAT: the SSEA Joint Municipal Service Board approves the Meeting Agenda as amended, dated October 26th, 2023.

Carried;

3. DECLARATION OF PECUNIARY INTEREST

None declared.

4. APPROVAL OF PAST MINUTES

4.1 Minutes of 2023 Second Quarter (Q2) meeting of the SSEA Joint Municipal Service Board held July 20th, 2023

MOTION: 2023-047

Moved by: R. Bald

Seconded by: B. Bocek

RESOLVED THAT: the SSEA Joint Municipal Service Board approves the minutes of the Second Quarter (Q2) meeting of the SSEA Joint Municipal Service Board held July 20th, 2023.

Carried;

5. SEVERN SOUND SOURCE PROTECTION AUTHORITY MEETING

None this Quarter.

6. PRESENTATIONS

6.1 Presentation Re: Update on State of Severn Sound Report COA Project

MOTION: 2023-048

Moved by: B. Bocek

Seconded by: B. Norris

RESOLVED THAT: the presentation regarding the Update on the State of the Severn Sound Report – COA Project, be received for information; and

FURTHER THAT: the report be sent to all member municipalities with an offer of a presentation/orientation.

Carried;

6.2 Presentation Re: 2022 SSEA Audited Financial Statements

MOTION: 2023-049

Moved by: M. Taylor

Seconded by: R. Bald

RESOLVED THAT: the verbal update regarding the 2022 Audited Financials Statements, be received for information.

Carried;

7. SSEA BUSINESS

a. SSEA 3rd Quarter 2023 Report

MOTION: 2023-050

Moved by: S. Marchand

Seconded by: D. Alexander

RESOLVED THAT: the SSEA Joint Municipal Service Board receives the 3rd Quarter 2023 Report for information.

Carried;

b. SSEA Financial Reports

7.1 Staff Report 31-23-SSEA – 2023 3rd Quarter Draft Financials

MOTION: 2023-051

Moved by: B. Norris

Seconded by: B. Boчек

RESOLVED THAT: Staff Report No. 31-23-SSEA regarding the 2023 3rd Quarter Draft Financials be received as information.

Carried;

7.2 Staff Report 32-23-SSEA – 2024 SSEA Budget Update

MOTION: 2023-052

Moved by: M. Taylor

Seconded by: S. Marchand

RESOLVED THAT: Staff Report No. 32-23-SSEA regarding the 2024 Budget Update be received for information.

Carried;

7.3 Staff Report 33-23-SSEA – Honey Harbour Project Update

MOTION: 2023-053

Moved by: D. Alexander

Seconded by: B. Boчек

RESOLVED THAT: Staff Report No. 33-23-SSEA regarding the Honey Harbour Project Update be received as information.

Carried;

8. SSEA CORPORATE ADMINISTRATION UPDATES

8.1 Staff Report 34-23-SSEA – Employee Group Benefit Plan Renewal

MOTION: 2023-054

Moved by: R. Bald

Seconded by: B. Norris

RESOLVED THAT: Staff Report No. 34-23-SSEA regarding the Annual Renewal Report for the SSEA Employee Group Benefit Plan from Mosey & Mosey be received as information.

Carried;

8.2 Staff Report 35-23-SSEA – COA: Stormwater & State of Severn Sound Report Project updates

MOTION: 2023-055

Moved by: D. Alexander

Seconded by: S. Marchand

RESOLVED THAT: Staff Report No. 35-23-SSEA regarding COA Project updates (Stormwater Monitoring and State of Severn Sound Reporting), be received for information.

Carried;

8.3 Staff Report 36-23-SSEA – Algae Blooms Summary

MOTION: 2023-056

Moved by: R. Bald

Seconded by: M. Taylor

RESOLVED THAT: Staff Report No. 36-23-SSEA regarding Update on Algae Blooms in 2023, be received for information.

Carried;

8.4 Staff Report 37-23-SSEA – Improving Habitat in the Severn Sound Watershed Project (GLLAF) Update

MOTION: 2023-057

Moved by: M. Taylor

Seconded by: B. Norris

RESOLVED THAT: Staff Report No. 37-23-SSEA regarding Improving Habitat in the Severn Sound Watershed Project (GLLAF) Update, be received for information.

Carried;

8.5 Staff Report 38-23-SSEA – SSEA Grant Application Update

MOTION: 2023-058

Moved by: R. Bald

Seconded by: S. Marchand

RESOLVED THAT: Staff Report No. 38-23-SSEA regarding SSEA Grant Application Update, be received for information.

Carried;

8.6 Staff Report 39-23-SSEA – SSEA Invasive Species Program Update

MOTION: 2023-059

Moved by: D. Alexander

Seconded by: B. Norris

RESOLVED THAT: Staff Report No. 39-23-SSEA regarding SSEA Invasive Species Program Update, be received for information.

Carried;

8.7 Staff Report 40-23-SSEA – SSEA Building Tree Capacity in the Severn Sound Watershed Project

MOTION: 2023-060

Moved by: B. Norris

Seconded by: R. Bald

RESOLVED THAT: Staff Report No. 40-23-SSEA regarding Building Tree Capacity in the Severn Sound Watershed Project, be received for information.

Carried;

8.8 Staff Report 41-23-SSEA – SSEA Monitoring Program Update

MOTION: 2023-061

Moved by: S. Marchand

Seconded by: D. Alexander

RESOLVED THAT: Staff Report No. 41-23-SSEA regarding SSEA Monitoring Program Update, be received for information.

Carried;

8.9 Staff Report 42-23-SSEA – SSEA Past and Upcoming Events Update

MOTION: 2023-062

Moved by: D. Alexander

Seconded by: B. Bocek

RESOLVED THAT: Staff Report No. 42-23-SSEA regarding SSEA Past and Upcoming Events, be received for information.

Carried;

8.10 Staff Report 43-23-SSEA – Severn Sound Source Protection Authority Drinking Water Source Protection Update and SSEA Risk Management Services 2023 Q3 Update

MOTION: 2023-063

Moved by: M. Taylor

Seconded by: B. Norris

RESOLVED THAT: Staff Report No. 43-23-SSEA regarding an update on the activities undertaken by SS SPA and SSEA Risk Management staff during Q3 of 2023, be received for information.

Carried;

8.11 Staff Report 44-23-SSEA – Sustainable Severn Sound Update

MOTION: 2023-064

Moved by: M. Taylor

Seconded by: S. Marchand

RESOLVED THAT: Staff Report No. 44-23-SSEA regarding Sustainable Severn Sound Special Project – Local Climate Change Action Plan, be received for information.

Carried;

8.12 Staff Report 45-23-SSEA – Ministry Information Sessions Update

MOTION: 2023-065

Moved by: M. Taylor

Seconded by: S. Marchand

RESOLVED THAT: Staff Report No. 45-23-SSEA regarding Ministry Information Sessions Update be received for information; and

FURTHER TRHAT: The Board supports SSEA in continuing to work with Ontario Ministries and other governing agencies to provide information sessions to all 8 member municipalities.

Carried;

8.13 Staff Report 46-23-SSEA – 2022 Annual Report

MOTION: 2023-066

Moved by: B. Norris

Seconded by: M. Taylor

RESOLVED THAT: Staff Report No. 46-23-SSEA regarding the Draft 2022 SSEA Annual Report be received for information; and

FURTHER THAT: The Board approves the Draft 2022 SSEA Annual Report as final without the 2022 Audited Financials Statement, to be replaced with a link to the Audited Financial Statements section of the SSEA website (www.seversound.ca) along with an

explanation. Subsequent annual reports will include a link to the Audited Financial Statements section of the SSEA website along with an explanation.

Carried;

8.14 Staff Report 47-23-SSEA – 2024-2029 Strategic Plan Update

MOTION: 2023-067

Moved by: D. Alexander

Seconded by: B. Bocek

RESOLVED THAT: Staff Report No. 47-23-SSEA regarding the 2023 SSEA Strategic Plan Refresh be received for information.

Carried;

9. EXECUTIVE DIRECTOR UPDATE

Verbal on table

MOTION: 2023-068

Moved by: S. Marchand

Seconded by: R. Bald

RESOLVED THAT: The Executive Director Q3 Staff Report No. 48-23-SSEA be received for information.

Carried;

10. ANNOUNCEMENTS

None.

11. CORRESPONDENCE

Correspondence from ECCC re: Monitoring Gauges

MOTION: 2023-069

Moved by: S. Marchand

Seconded by: M. Taylor

RESOLVED THAT: Correspondence from Environment and Climate Change Canada (ECCC) dated September 8th, 2023, regarding SSEA's appeal to have Water Survey of Canada monitoring gauges re-established on Copeland Creek and Sturgeon River, be received for information.

Carried;

12. CLOSED SESSION

None.

13. OTHER BUSINESS

13.a SSEA Procedures

MOTION: 2023-070

Moved by: M. Taylor

Seconded by: B. Norris

RESOLVED THAT: SSEA review its Procedural Policy with the idea of adding a confirming by-law in order to facilitate staff direction in a more timely fashion.

Carried;

13.b Discussion with North Simcoe Councils re: SSEA Orientation

MOTION: 2023-071

Moved by: D. Alexander

Seconded by: S. Marchand

RESOLVED THAT: the SSEA Board directs Staff and the Chair to send out a blanket invitation to Mayors and CAOs of member municipalities to discuss the Draft 2024 Budget and/or any other issues of interest; and

FURTHER THAT staff develop an orientation and timeline for Q1 2024.

Carried;

14. ADJOURN

MOTION: 2023-072

Moved by: S. Marchand

Seconded by: R. Bald

RESOLVED THAT: this meeting of the SSEA Board of Directors held October 26th, 2023, adjourn at 11:47am to meet again January 25th, 2024, or at the call of the Chair.

Carried.

Original signed by
Chair, Steffen Walma

Original signed by
Executive Director, Julie Cayley

Approved this February 1, 2024.